

City of Alexandria



Licensing Year: 1/1 to 12/31 2021

704 Broadway, Alexandria, MN 56308

320.763.6678 | 320.763.3511 (fax) | www.AlexandriaMN.city

New: Renewal:

License Fee: \$100

Fireworks (Indoor Sales)

The undersigned hereby makes application for a license and agrees to operate in the City of Alexandria in accordance with the regulations governing this enterprise as set forth in the Alexandria City Code. It is understood that failure to conform renders this license null and void.

Contact Person Information

Legal Name First _____ Middle _____ Last _____

Company Name _____ Phone _____ Email _____

Street Address _____ City _____ State _____ Zip _____

Mailing Address (where future correspondence should be sent):

Street Address _____ City _____ State _____ Zip _____

Business Information: Corporation Limited Liability Company Partnership Other _____

Name of Company _____

Business Address _____ City _____ State _____ Zip _____

Phone _____ Email _____ Website _____

List all other names under which you conduct business (*legal names, mobile food unit signage, parent companies DBA, etc.*).

Applicant/Licensee Signature _____

Title (if signing on behalf of an organization) _____ Date _____

*If you have any questions, please contact Amy Riedel at 320-759-3622 or email at ariedel@alexandriamn.city. On behalf of the City of Alexandria, thank you for your prompt attention in returning your application.

***Please make sure all the necessary documents accompany your license application and the forms are filled out completely and signed. Incomplete applications will not be approved.**

(FOR OFFICE USE ONLY)

Date Received _____ Date of City Council Approval _____ License # _____

Application for Sale of Fireworks – Under City Code Section 4.38

In support of my application for license under this Ordinance, I hereby make the following representations:

1. Name _____ Date of Birth _____
Permanent Address: _____ Phone No. _____
 2. Address where fireworks will be sold: _____
 3. Description of the fireworks to be sold: _____
 4. Date of fireworks sales: _____
 5. Estimated quantity of fireworks that will be stored on the premises: _____
 6. Description of the premises and facility from which fireworks are proposed to be sold: _____

 7. Approval of the property owner, if different from applicant: Yes No
 8. Have you ever been convicted of a crime _____ Misdemeanor _____
Violation of any municipal ordinance other than traffic violation: _____
If so, give date, place, and penalty imposed: _____
 9. List three cities where applicant has done this type of business:
 1. _____
 2. _____
 3. _____
 10. Have you previously conducted this business in the City of Alexandria? Yes No
If so, give date: _____
 11. If license is granted, will you avoid soliciting at residential premises? Yes No
-

REQUIRED:

\$500.00 bond in favor of the City of Alexandria but for benefit of any residents who may sustain individual loss by means of fraud, artifice, trick or other means of theft.

Bonding Company _____ Bond No. _____

INSURANCE REQUIREMENTS:

Each applicant shall submit with their application a Certificate of Insurance in a Company approved by the City showing public liability insurance with limits of at least \$10,000/\$20,000 for personal injury and \$5,000 for property damage.

CONDITIONS OF LICENSE:

- a. Prior to the issuance of the license, the premise must be inspected and approved by the City Fire Marshall.
 - b. The license is not transferrable, either to a different person or location.
 - c. The license must be publicly displayed on the licensed premises.
 - d. The premises are subject to inspection by City employees including police officers during normal business hours.
 - e. The premises for which a license will be issued must be located in a zoning district permitting retail sales.
 - f. Storage of consumer fireworks on the premises must be in compliance with the Uniform Fire Code.
 - g. The premises must be in compliance with the Uniform Fire Code and Uniform Building Code.
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I hereby certify that the above information is true and correct and I understand that any false representation may be grounds for refusing this license or for revoking it at any time.

Signature of Applicant

Date

Subscribed and sworn to before me

This _____ day of _____, 20____

Notary Public

My Commission expires _____

CITY OF ALEXANDRIA DEPARTMENTAL APPROVAL:

Referred to Chief of Police Date: _____

Recommendation: Granted _____ Refused _____

Give reason if refused _____

Chief of Police

Premise Inspected by City Fire Marshal Date: _____

Recommendation: Granted _____ Refused _____

Conditions for Approval _____

Fire Marshal

Premise Plans Reviewed by City Building Inspector Date: _____

Recommendation: Granted _____ Refused _____

Conditions for Approval _____

Building Inspector

Premise Located in Zoning District Permitting Retail Sales: Yes No

City Zoning Administrator

General Application For License

CITY OF ALEXANDRIA

Section A

Certification of Compliance—Minnesota Workers' Compensation Law

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name (not the agent):	Policy Number:
Dates of Coverage: _____ to _____	

OR

I am not required to have workers' compensation liability coverage because:

- ☐ I have no employees
- ☐ I am self insured (include permit to self-insure)
- ☐ I have no employees who are covered by the workers' compensation law (these include spouse, parents, children, and certain farm employees)

I certify that the information provided above is accurate and complete and that a valid workers compensation policy will be kept in effect at all times as required by law.

Section B

Tax Identification Information

Pursuant to Minnesota Statute 270C.72, the City of Alexandria is required upon request to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number or the social security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

- This information may be used to deny the issuance, renewal or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest;
- Upon receiving this information, the City of Alexandria will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement, the Department of Revenue may supply this information to the Internal Revenue Service;
- Failure to supply this information may jeopardize or delay the processing of your license application.

Minnesota Business ID Number:	Federal Tax ID Number:
If a Minnesota Tax ID number is not required, please explain:	Social Security Number:

Section C

Tennessee Warning

Under the Minnesota Government Data Practices Act, some of the data you are being asked to provide on this application, including any social security number, **are private data**. You are being asked to provide this data so that the City of Alexandria may evaluate your eligibility for the license for which you are applying. By signing below, you are consenting to allow this data to be shared with City of Alexandria staff, councilmembers and mayor so that they may process and evaluate your application and eligibility for the license. In addition, you are being asked to provide this data because the City may be required to provide it to the Minnesota Commissioner of Revenue. It is also possible that the City may be required to share the data with the state or legislative auditor or upon court order. You may choose not to provide some or all of this private data, but withholding it or providing incomplete information may prevent you from obtaining the license for which you are applying.

Signature:	Date of Birth:	Date:
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	EXCESS LIAB						\$
	<input type="checkbox"/> CLAIMS-MADE						
	DED RETENTION \$						WC STATUS- OTH
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Alexandria is listed as an additional insured.

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Section 4.38. **Fireworks Sales.**

Subd. 1. **License Required.** It is unlawful for any person to engage in the sale of fireworks permitted by Minn. Stat. § 624.20. subd. 1(c) without first having obtained a license therefore from the City.

Subd. 2. **License Application.** The applicant shall submit an application for a consumer fireworks license on a form prepared by the Alexandria City Council. Information required as part of the license application includes, but is not limited to the following information:

A. Name, address and telephone number of the applicant.

B. Address where the fireworks will be sold.

C. A description of the fireworks to be sold.

D. Estimated quantity of the fireworks that will be stored on the premises.

E. Description of the premises and facility from which the fireworks are proposed to be sold.

F. Approval of the property owner, if different from the applicant.

G. Prior to the issuance of a license, the premises must be inspected and approved by the City Fire Marshal.

Subd. 3. **Conditions of License.** Any license issued to sell consumer fireworks shall be subject to the following conditions:

A. The license is not transferable, either to a different person or location.

B. The license must be publicly displayed on the licensed premises.

C. The premises are subject to inspection by City employees including police officers during normal business hours.

D. The premises for which a license will be issued must be located in a zoning district permitting retail sales.

E. Storage of consumer fireworks on the premises must be in compliance with the Uniform Fire Code.

F. The premises must be in compliance with the Uniform Fire Code and Uniform Building Code.

Subd. 4. **License Fee.** The annual license fee for fireworks sales shall be set by Resolution of the City Council.

Subd. 5. **Practices Prohibited.** It is unlawful for any seller of fireworks to violate any governmental regulation relating thereto, including the requirements of Minn. Stat. § 624.20 related to permitted consumer fireworks.

Subd. 6. **Insurance Requirement.** Each applicant shall submit with their application a certificate of insurance in a company approved by the City showing public liability insurance with limits of at least \$10,000/20,000 for personal injury and \$500,000 for property damage.

Subd. 7. **License Denial, Suspension and Revocation.** A consumer fireworks license may be denied, suspended, or revoked in accordance with Section 4.38 of the Alexandria City Code.

Source: Ord. 491-2nd Series
Effective Date: 7/22/02