

**NOTICE TO BIDDERS**  
**ALEXANDRIA CITY HALL ROOF REPLACEMENT**

Sealed bids will be received and publicly opened by the City of Alexandria, Douglas County, Minnesota, at the office of the City Administrator, 704 Broadway, Alexandria Minnesota 56308 (Telephone 320-759-3629) on Tuesday, April 3, 2018 at 10:00 a.m. for the replacement of the roof at the Alexandria City Hall. Bids must be in a sealed envelope and plainly marked "Alexandria City Hall Roof Replacement".

Plans and specifications may be examined at Alexandria City Hall and copies may be obtained for the contractor's individual use.

Bids must be made on the basis of cash payment for work and accompanied by a cash deposit, certified check on a responsible bank in the State of Minnesota, or a bidder's bond made payable without conditions to the City of Alexandria, MN, in an amount of not less than 5% of the total amount of the bid.

The successful bidder must be a "responsible contractor." The term "responsible contractor" means a contractor as defined in Minnesota Statutes, section 16C.285, subdivision 3. Any prime contractor, subcontractor, or motor carrier that does not meet the minimum criteria or fails to comply with the verification requirements is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. A prime contractor, subcontractor, or motor carrier that makes a false statement under oath verifying compliance with the minimum criteria will be ineligible to be awarded a construction contract on the project, and the submission of a false statement may result in termination of a contract awarded to a prime contractor, subcontractor, or motor carrier that submits the false statement. A prime contractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project. Before execution of a construction contract, a prime contractor shall submit a supplemental verification under oath confirming that all subcontractors and motor carriers that the prime contractor intends to use to perform project work have verified to the prime contractor, through a signed statement under oath by an owner or officer, that they meet the minimum criteria for a responsible contractor.

The City Council reserves the right to reject any and all bids and to waive any bids received without explanation. No bid may be withdrawn for a period of thirty (30) days.

By the order of the City Council of the City of Alexandria, Minnesota.

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Martin D. Schultz  
City Administrator