

## General Information

A homeowner may install their own manufactured home in accord with pertinent code requirements. Other individuals installing manufactured homes must be licensed by the State of MN.

A smoke detector is required outside of each sleeping area within the home

At least one egress window is required in each bedroom. The window must meet the following requirements:

- *The minimum dimension must be at least 22-inches*
- *The window must contain a minimum of 5-square feet*
- *The window cannot be more than 48-inches above the floor*

*Exception: Windows installed in compliance with HUD standards or the State Building Code*

## NOTE

When purchasing a used manufactured home, there are two checklists available to assist you in determining code compliance prior to purchase. These checklists are:

- *Safety Feature Disclosure Form*
- *Code Non-Compliances*

These forms are available at City Hall in Alexandria.

For specific questions please contact the Building Department at (320) 763-6678.

## REQUIREMENTS

# MANUFACTURED HOMES



Building Department

704 Broadway  
Alexandria, MN 56308  
(320) 763-6678

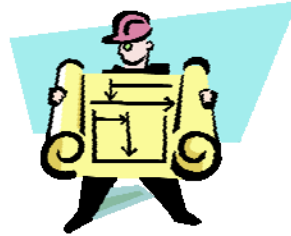
## When is a Building Permit Required?

A building permit is required for the following work:

- Installation of New and Used homes
- Window Replacement
- Re-roofing
- Residing
- Alterations
- Additions (porches, decks, garages, etc.)
- Installation of Furnaces and Water Heaters



## SUBMITTAL REQUIREMENTS



THE FOLLOWING INFORMATION  
MUST BE SUBMITTED AT TIME  
OF PERMIT APPLICATION:

### Site Plan Showing:

- Size and Location of All Decks & Landings
- Location of Power
- Location of Sewer & Water
- Project Address
- Size of Home
- Year of Home
- Seal/Certification Number
- Type of Foundation
- Blocking Specifications
- Type of Anchoring Proposed

## Inspections Required

By Minnesota Statutes 16B.65, the City Building Department is responsible for issuance of all building permits and the inspection of all manufactured home installations. Typically, the following inspections are required for all manufactured home installations:

- Footings/Foundation
- Anchoring System
- Gas Piping test
- Final Building Inspection

Other inspections may be required, depending upon the scope of the project. Please schedule all inspections at City Hall—763-6678.

