

**ORDINANCE NO. 777**  
**2<sup>ND</sup> SERIES**

**AN ORDINANCE ESTABLISHING THE 2018 FEE SCHEDULE FOR VARIOUS LICENSES AND PERMITS FOR THE CITY OF ALEXANDRIA**

The City Council of the City of Alexandria, Minnesota, does **ORDAIN**:

**SECTION I.** The fee schedule for the City of Alexandria starting January 1, 2018 shall be as follows and continuous until which time it is amended by the Alexandria City Council:

**CITY OF ALEXANDRIA**  
**FEE SCHEDULE**

<u>City Code Reference</u>	<u>Type of License or Permit</u>	<u>Fee</u>
§2.70, Subd. 18	Refuse Collection License Fee	\$ 100.00
§3.02, Subd. 3 C. Subd. 4	Transfer fee (beer license)	\$ 30.00
	Duplicate fee	\$ 10.00
§3.06, Subd. 2	Annual on-sale beer license	\$375.00
	Annual off-sale beer license	\$ 50.00
	Annual off-sale wholesale license	\$200.00
	Temporary beer license fee	\$ 35.00/day
§3.07, Subd. 7	On-Sale Liquor License - Annual	\$3,600.00
	On-Sale Liquor License – 9 Month Seasonal	\$2,700.00
	On-Sale Liquor License – 6 Month Seasonal	\$1,800.00
§3.08, Subd. 2	Temporary on-sale liquor license	\$100.00/day fee
§3.12, Subd. 3	Club License Fee - Annual	
	Under 200 members	\$300.00
	201-500 members	\$500.00
	501-1,000 members	\$650.00
	1,001-2,000 members	\$800.00
	2,001-4,000 members	\$1,000.00
	4,001-6,000 members	\$2,000.00
Over 6,000 members	\$3,000.00	
§3.13, Subd. 2	Public Display, Mixing & Consumption of Intoxicating Liquor	\$225.00
§3.14, Subd. 4.1	Wine license - annual	\$375.00
3.16, Subd. 3.1	Brewer Taproom License – annual	\$375.00
3.17, Subd. 2.1	Off-Sale Malt Liquor License – annual	\$375.00
§4.34, Subd. 3	Tobacco license	\$140.00
	Electronic Delivery Device license	\$140.00
	Nicotine and Lobelia Delivery Product license	\$140.00
§4.35, Subd. 4	Transient Merchant	\$100.00
§4.36, Subd. 3	Taxicab (per vehicle)	\$ 25.00 (initial) \$15.00 (renewal)
	Taxicab (per driver)	\$30.00 (initial) \$20.00 (renewal)
§4.37	Motorized Vehicle Races & Events	\$ 15.00
	*2 cylinder, or less, engines	\$ 10.00
§4.38, Subd. 2	Fireworks License Fee (inside stores)	\$100.00
	Fireworks License Fee (tent sales)	\$350.00
§4.41, Subd. 2	Sign and Awning Hangers	\$100.00
§4.46, Subd. 2	Excavation	\$100.00

§4.49, Subd. 5	Massage License Individual	\$ 50.00
	Massage License Business	\$150.00
§4.51, Subd. 4	Pawnbrokers - annual fee	\$150.00
§4.54, Subd. 2	Sidewalk Cafés	\$ 25.00
§5.05, Subd. 2	Heating, Ventilation and Air Conditioning Installers	\$100.00
§5.06	Fire Protection Systems (New installation inspection, sprinklers, alarm systems)	\$ 50.00
	Private Fire Service Mains (New installations to buildings)	\$ 50.00
	Tent and Other Membrane Structures (300 square feet or larger)	\$ 50.00
	Fireworks Display (Outdoor Pyrotechnics) (State Fire Marshal-licensed pyrotechnician) **refer to City Code 4.35 for retail sales fee	\$ 50.00
	Vehicle Fire	\$300.00
	Natural/LP Gas Leaks	\$400.00
§5.08, Subd. 19	Crime Free Multi Housing Program (Background check)	\$ 25.00
§5.08	Rental Registration Seven or fewer rental units on a single site: \$20.00/unit per year Eight or more rental units on a single site: \$15.00/unit per year Units that are currently eligible for HUD Section or IRS 4D occupancy based on a current certificate: \$7.50/unit per year Late Registration Fee (after January 1) shall be triple the per year fee	
§6.12, Subd. 4	Right-of-Way Permit	\$ 50.00
	Deposit	\$300.00
	Annual Right-of-Way Permit for water service Connections in Phase IV Orderly Annexation Area (This single annual permit may be used for an unlimited amount of connections)	\$500.00
§7.18, Subd. 3	Loading Zone Permit Fee	\$180.00
§7.19	Reserved Parking Fee - Annual	\$180.00
§7.20	Special Use Vehicle Registration	\$50 per vehicle (annual)
	Special Use Vehicle Permit (Individual)	\$25 (annual)
§9.21, Subd. 2	Dog License	\$ 20.00
§9.21, Subd. 8	Animal Impound (1 <sup>st</sup> time)	\$ 75.00
	Boarding	\$ 12.00/day
	Animal Impound (2 <sup>nd</sup> time)	\$115.00
	Boarding	\$ 15.00/day
	Dangerous Dog Registration	\$500.00/dog
§9.21, Subd. 17	Kennel License	\$ 75.00
§9.55, Subd. 7	Nuisance Fees	\$100.00
	Escalating \$100.00 each additional time plus abatement costs	
§10.03, Subd. 2.J.3.C.	Tree Replacement Fee	\$100.00/diameter inch
§10.03.1	Fence Permit Fee	\$25.00
§10.03	Portable Storage Unit Fee	\$20.00
§10.23	Zoning Text Amendment	\$ 75.00

§10.23	Zoning District Amendment (Rezoning) (Planned Unit Development)	\$250.00 \$450.00 plus \$10/lot
§10.23	Conditional Use After-the-fact Conditional Use Permit	\$250.00 \$750.00
§10.24	Sign Review	\$ 50.00
§10.24	Sign Hanger License 0-25 sq. ft. 25-50 sq. ft. 51-100 sq. ft. 101+ sq. ft.	\$ 75.00 \$ 15.00 \$ 20.00 \$ 25.00 \$25 + \$0.20/sq. ft.
§10.24	Temporary Sign	\$ 20.00
§10.24	Sign Impound/Removal Fee	\$75.00 + \$1.00 per day storage
§10.24	After-the-fact Sign Permit Fees	\$100.00 or double the permit fee, whichever is greater
§10.25	Zoning Variance Appeal	\$250.00 \$250.00
§10.29	Environmental Review	Varies
§11.01, Subd. 12	Exception to Platting (“Split”)	\$100.00
§11.03	Subdivision (Platting)	\$350.00 plus \$10/lot
§11.09	Subdivision Variance	\$ 50.00
§6.09	Street Vacation	\$100.00
§5.03	Building Permit Fees	listed below

Total Valuation

Fee

EXAMPLE:

\$1.00 to \$500.00	\$23.50	Value – 180,000 *****
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	Permit 1,441.75 Plan Review 720.88 (½ permit) St. Surcharge 90.00 (150,000 x .0005) Occ. Permit Fee 10.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	TOTAL \$2,262.63
\$25,001.00 to \$50,000.00	\$391.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	Surcharge - .0005 (value x .0005)
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	
\$501,000.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	



Following is the fee schedule:

\$ 0 to 2000 = \$40.00	\$9001 to \$10000 = \$115.00
2001 to 3000 = 45.00	10001 to 11000 = 125.00
3001 to 4000 = 55.00	11001 to 12000 = 135.00
4001 to 5000 = 65.00	12001 to 13000 = 145.00
5001 to 6000 = 75.00	13001 to 14000 = 155.00
6001 to 7000 = 85.00	14001 to 15000 = 165.00
7001 to 8000 = 95.00	15001 to 16000 = 175.00
8001 to 9000 = 105.00	16001 to 100,000; add \$10.00/1000
	Over 100,000 = add \$5.00/1000

Other Inspections & Fees:

Inspections outside of normal business hours (2 hours minimum charge) \$65.00 per hour

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COMPUTATION OF FIXED-FEE PERMIT SURCHARGES

Where the fee for the permit issued is a fixed amount the surcharge is equivalent to ½ mill. (.0005) of the fee or \$5.00, whichever is greater.

COMPUTATION OF VALUATION-BASED PERMIT SURCHARGES

Where the fee for the permit is based upon valuation the surcharge is as follows:

<u>Construction value range</u>	<u>Surcharge computation</u>
\$1,000,000 or less	.0005 X valuation
\$1,000,001 to \$2,000,000	\$500 + .0004 X (valuation - \$1,000,000)
\$2,000,001 to \$3,000,000	\$900 + .0003 X (valuation - \$2,000,000)
\$3,000,001 to \$4,000,000	\$1200 + .0002 X (valuation - \$3,000,000)
\$4,000,001 to \$5,000,000	\$1400 + .0001 X (valuation - \$4,000,000)
\$5,000,001 or more	\$1500 + .00005 X (valuation - \$5,000,000)

STORM WATER UTILITY FEES

<u>Land Use Category</u>	<u>Fee Unit</u>	<u>Rate</u>
Residential - Single Family	Each	\$4.50
Duplex	Each	\$2.25
Multi Family Residence	Acre	\$23.87
Institutional	Acre	\$28.98
Industrial	Acre	\$28.98
Airport/Fairground	Acre	\$28.98
Commercial	Acre	\$37.15
Public/Government	Acre	\$37.15
Park/Cemetary/Open Space	Acre	\$2.20

UNCODED FEES:

City Maps	\$ 15.00
Insufficient Funds Fee	\$ 30.00
City Park Shelter Reservation	\$ 15.00/day
Park Special Events	\$100.00
Adult/High School Baseball Games	\$ 50.00/per game
911 Signs	\$ 30.00
Sign Impound and Removal Fee	\$ 75.00 plus \$1.00/day storage
False Fire Alarms	\$300.00
(for third and each subsequent false alarm each calendar year)	
False Police Alarm (Annual)	
0-5 calls	No fee
6-10 calls	\$100.00 per call
11-15 calls	\$200.00 per call
16 or more calls	\$300.00 per call
Culvert Installation and Survey Fee	50/50 cost share with property owner
Mechanical Competency Card	\$15.00
Data Discs	\$10.00
Photos-Digital Copies	\$10.00

Photos-Printed Copies	\$1.00
Copies	\$0.25 per sheet
Overtime Rate (Police Department)	\$60.00 per hour
Vehicle Impound Fee	\$15.00 per day

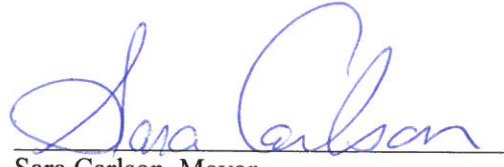
**SECTION II.** This Ordinance shall become effective January 1, 2018; and in full force and effect from and after its passage and publication.

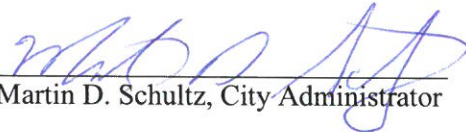
**ADOPTED** by the City Council of the City of Alexandria, Minnesota, this 13<sup>th</sup> day of November, 2017, by the following vote:

YES: Batesole, Kuhlman, Osterberg, Benson, Jensen

NO: None

ABSENT: None

  
Sara Carlson, Mayor

ATTEST:   
Martin D. Schultz, City Administrator