



New Home Permit Application

CITY

BUILDING PERMIT APPLICATION SUBMITTAL REQUIREMENTS, AS APPLICABLE

The purpose of requiring this information as a part of the building permit application process is to minimize both short-term and long-term erosion, contain sediment on site and manage post construction runoff.

Two Complete Sets of Construction Plans, Drawn to Scale and Including:

- Foundation plan
- Floor plan; main, basement, garage and upper level(s), if applicable.
- Front, rear and side elevations
- Wall section
- Stair section with guardrail/handrail details
- A completed "Building Certificate" form to show how Energy Code Compliance will be achieved
- Special details, if any

Right of Way Permit Application

A Site Plan Drawn to 1:20 Scale Showing:

- North Arrow
- Lot Dimensions
- Location and Names of all Adjoining Streets
- Location of Easements
- Front, Side and Rear Yard Setbacks
- Driveway and Curb Openings; Location and Size
- Location and Size of Water, Sewer, and Electrical Services; Existing and Proposed
- Location of Structures in Relationship to Each Other, Property Line and Easements
- Dimensions of all Structures
- Approximate Elevations at:
 - Benchmark
 - Street Edge at Center of Driveway
 - Garage Floor
 - Top of House Foundation
 - Basement Floor

The Following Land Disturbing Activities Require an Erosion and Sediment Control and/or Drainage Plan.

- **Category 1** - Construction activities that include the demolition, remodel/addition, accessory structure and/or landscaping/retaining walls.
 - Disturb more than 2,500 square-feet of Soil
 - Exceed more than ten cubic yards of cut or fill
- **Category 2** – **Construction on riparian lake lots or construction of a new dwelling unit** that is determined by the City Engineer to present a substantial risk to neighboring private properties, public infrastructure or waterways/wetlands.

Category 1 Plan Requirements:

- Location and type of perimeter erosion control
 - A standard illustration of proper installation of the perimeter control device
- Proposed construction entrance location and material that it will be constructed of
- Location and type of Inlet protection for all storm sewer inlets downstream of the site within one block or as directed by City Engineer
- Name, telephone number and email address of individual responsible for the site and maintenance of the erosion and sediment controls.

- **The Following Notes Must be Placed on Plan and Adhered to as Applicable:**
 - The street shall be swept clean before the end of each day of active construction, when sediment is tracked onto the street(s).
 - Areas with slopes greater than 3:1 and areas adjacent to wetlands/waterbodies disturbed during construction shall be protected with temporary vegetation, mulching or other means as soon as practical.
 - All exposed soil areas shall be stabilized as soon as practical.
 - Unworked soils that remain exposed and not in use for longer than 14-days shall be covered with temporary seed (grass, oats or wheat) also.
 - No concrete washout shall occur on site unless it is done with an approved MPCA device or standard.
 - Stockpiles shall be surrounded with adequate perimeter control to prevent sedimentation.
 - Inlet protection for all storm sewer inlets downstream and within one block of the site shall be installed and maintained.
 - Site shall be kept clean at all times and refuse properly controlled.
 - Temporary pumping shall not be permitted without use of an approved MPCA device or standard.
 - Soil compaction shall be minimized.
 - The contractor shall inspect on a weekly basis and after any rainfall greater than 1-inch all erosion and sediment control devices and make needed repairs immediately. An inspection log shall be kept on site detailing these inspections and repairs performed.
 - All BMP's to be removed upon permanent stabilization.

Category 2 Plan Requirements:

- Category 1 Plan requirements.
- Drainage plan prepared and signed by a licensed professional civil engineer in the State of Minnesota.
- Erosion and sediment control plan prepared and signed by a licensed professional civil engineer and/or licensed surveyor in the State of Minnesota.
- Describe phasing to minimize exposed soils.
- Describe erosion control precautions.
- The contractor shall inspect on a weekly basis and after any rainfall greater than 1-inch all erosion and sediment control devices and make needed repairs immediately. An inspection log shall be kept on site detailing these inspections and repairs performed.

Please submit all of the above information at the time of application.

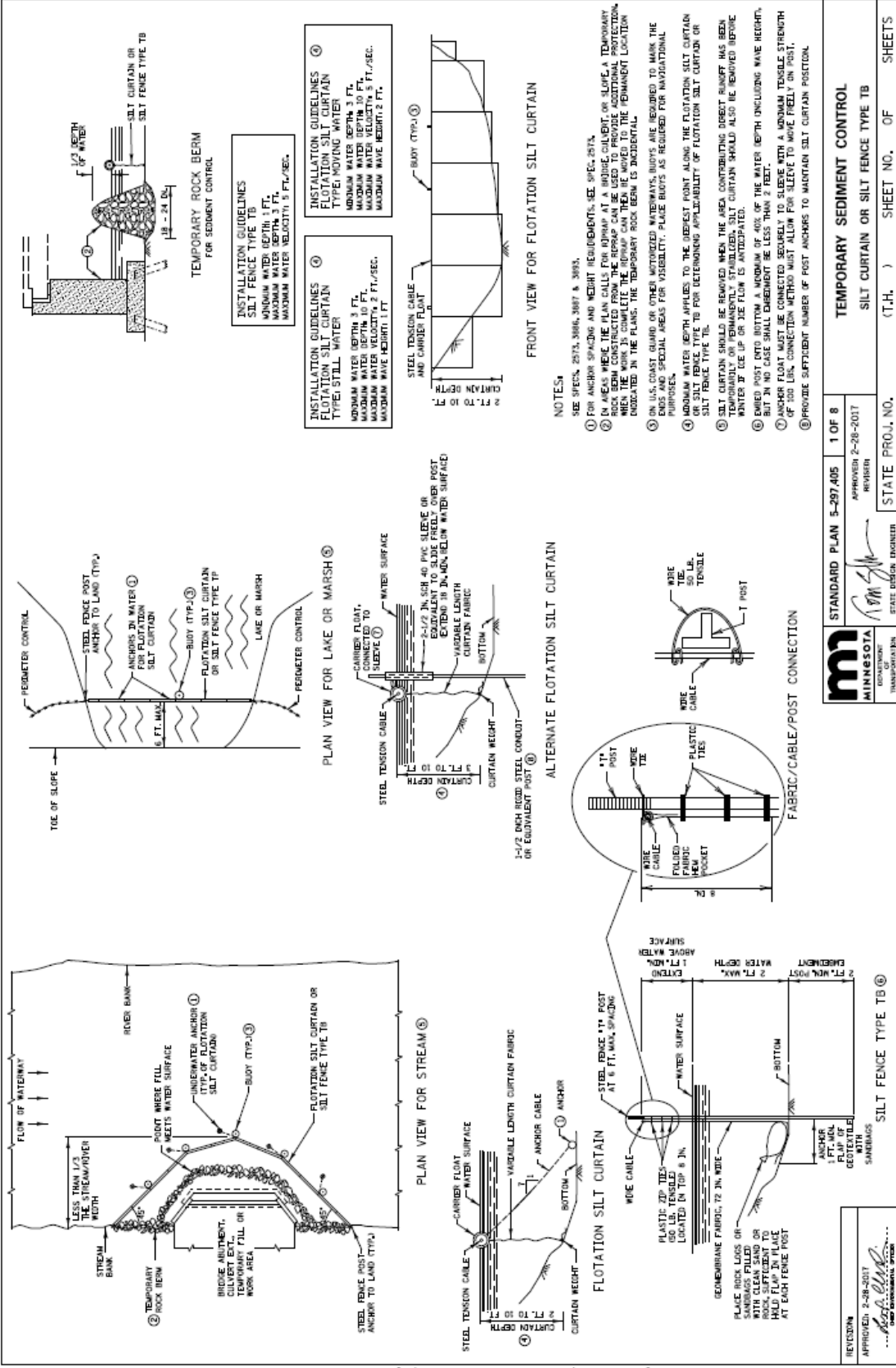
**CITY OF ALEXANDRIA
Building Department
704 Broadway
Alexandria, MN 56308
(320) 763-6678 – Phone
(320) 763-3511 – Fax**

Category 1 Plan Requirements

Please Show:

- Location and type of perimeter control
- Location and type of construction entrance
- Location and type of inlet protection for all storm sewer inlets within 1 block downstream
- Name, telephone number and email address of individual responsible for the site and maintenance of the erosion and sediment controls.

- The street shall be swept clean before the end of each day of active construction, when sediment is tracked onto the street(s).
- Areas with slopes greater than 3:1 and areas adjacent to wetlands/waterbodies disturbed during construction shall be protected with temporary vegetation, mulching or other means as soon as practical.
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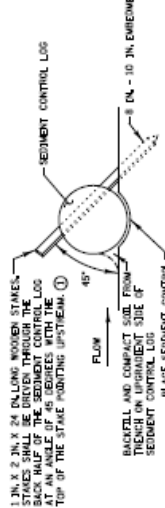
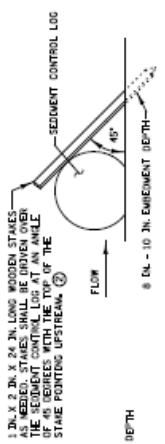


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MINNESOTA CONSULTANTS TRANSPORTATION	
STANDARD PLAN 5-297.405	1 OF 8
APPROVED 2-28-2017	REVISION
STATE PROJ. NO. (T.H.) SHEET NO. OF SHEETS	

TEMPORARY SEDIMENT CONTROL
 SILT CURTAIN OR SILT FENCE TYPE TB

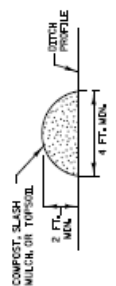
REVISION: 2-28-2017
 APPROVED: 2-28-2017
 ...
 (Signature)
 STATE DESIGN ENGINEER



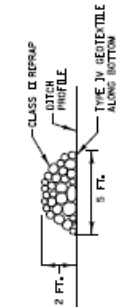
TYPES: WOOD CHIP, COMPOST, OR ROCK

TYPES: STRAW, WOOD FIBER, OR COIR

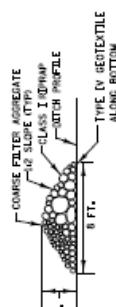
SEDIMENT CONTROL LOGS



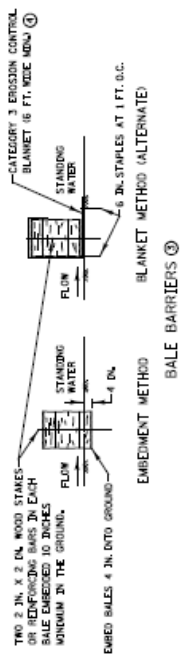
TYPE 1 (COMPOST), TYPE 2 (SLASH MULCH), OR TYPE 4 (TOPSOIL)



TYPE 5 (ROCK) FILTER BERMS



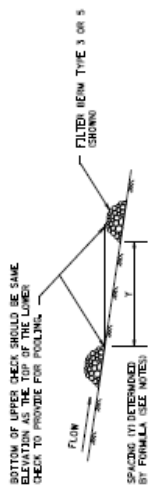
TYPE 3 (ROCK WEEPER)



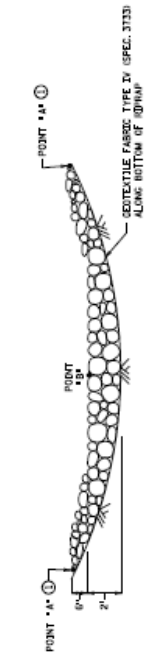
CATEGORY 3 EROSION CONTROL BLANKET (16 FT. WIDE MIN) ①
EMBEDEDMENT METHOD BLANKET METHOD (ALTERNATE)
BALE BARRIERS ③

- NOTES:
- ① SEE SPECS 2573.3049, 3074, 3082, 3085, & 3097.
 - ② PLACE STAKES AS NEEDED TO PREVENT MOVEMENT OF SEDIMENT CONTROL LOGS PLACED ON SLOPES OR AS NEEDED DUE TO OTHER FACTORS. STAKES SHALL BE INCIDENTAL.
 - ③ TO BE USED FOR CRITICAL PERIMETER CONTROL AREAS WHERE STANDING WATER OCCURS 16 INCH MAX. DEPTH. BALES SHALL CONSIST OF TYPE 1 MULCH OF APPROXIMATELY 14 IN. X 18 IN. X 36 IN. LONG. BALES SHALL BE PLACED ON EDGE AND BUTTED TIGHT TO ADJACENT BALES.
 - ④ INSTEAD OF TIECHAINS, PLACE BALES ON THE BLANKET AND WRAP BLANKET AROUND THE BALE. PLACE STAKE THROUGH BALE AND BLANKET.

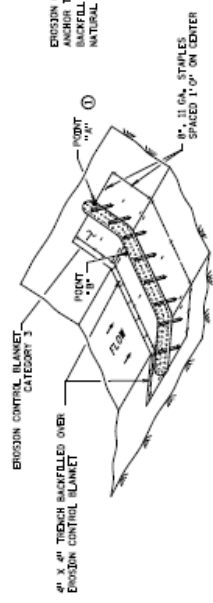
	STANDARD PLAN 5-297.405	2 OF 8	TEMPORARY SEDIMENT CONTROL
	APPROVED 2-28-2017	REVISION	FILTER BERMS, SEDIMENT CONTROL LOGS, AND BALE BARRIERS
 STATE ENGINEER			(T.H.) SHEET NO. OF SHEETS
REVISION APPROVED 2-28-2017 STATE ENGINEER			STATE PROJ. NO.



DITCH CHECK SPACING
 FOR ALL FILTER BEEM TYPES



ROCK DITCH CHECKS
 FILTER BERMS TYPE 3 (ROCK 'WEEPER') OR FILTER TYPE 5 (ROCK) (3)
 FOR USE ON ROUGH GRADED AREAS



SEDIMENT CONTROL LOG TYPE BLANKET SYSTEM (3)

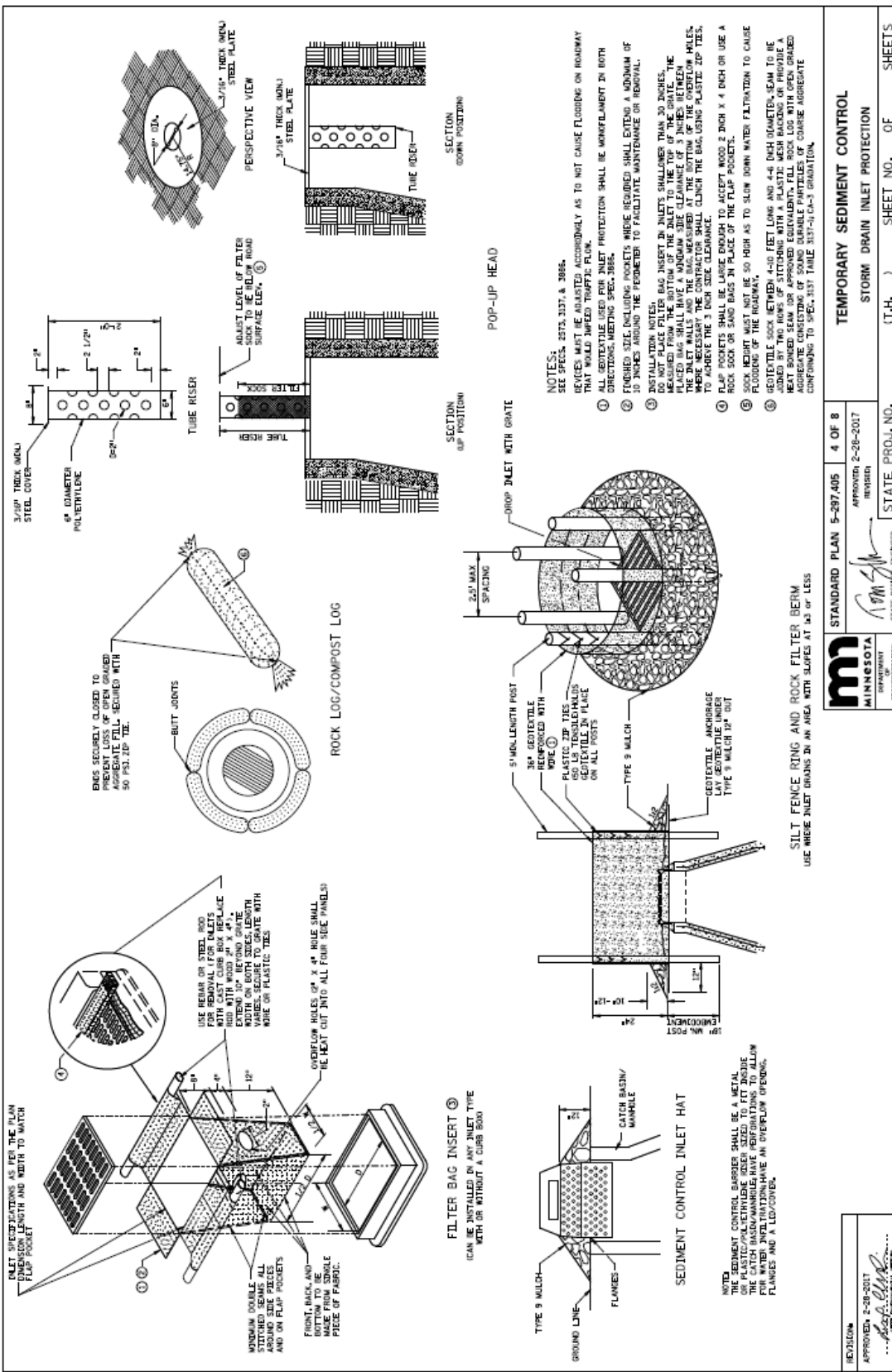


SEDIMENT CONTROL LOG TYPE WOOD FIBER, OR TYPE COMPOST (3)
 FOR USE ON ROUGH GRADED AREAS

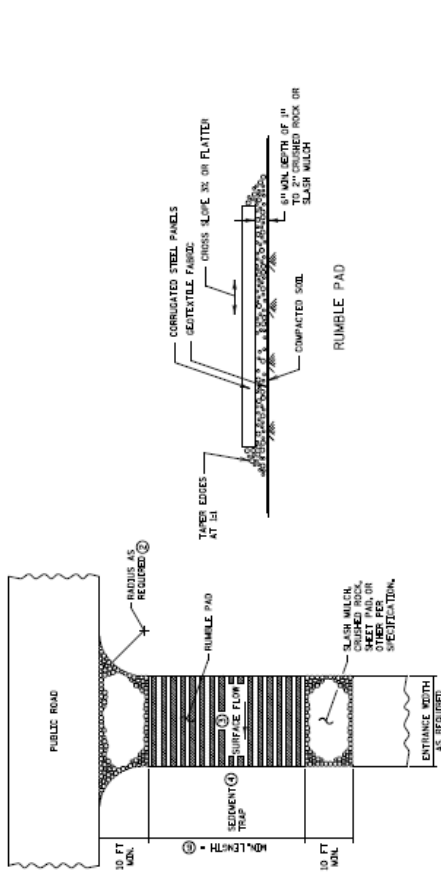
- NOTES:**
- SEE SPECS. 2573, 3063, 3133, 3885, 3886 & 3887.
 - FOR DITCH CHECKS, PLACE SEDIMENT CONTROL LOG PERPENDICULAR TO FLOW AND IN A CURVED SHAPE WITH THE ENDS FACING UPSTREAM.
 - APPROXIMATE SPACING BETWEEN EACH DITCH CHECK SHOULD BE DETERMINED FROM THE FOLLOWING SPACING FORMULA:

$$X = \frac{Y}{S} \times 100$$
 WHERE:
 X = CHANNEL SLOPE
 Y = DITCH CHECK HEIGHT (FT.)
 S = CHANNEL SLOPE
 - APPROXIMATE SPACING OF DITCH CHECKS (FT.) = $\frac{Y}{S} \times 100$
 - POINT 1.0" MUST BE A MINIMUM OF 6 INCHES HIGHER THAN POINT "0" TO ENSURE THAT WATER FLOWS OVER THE DITCH AND NOT AROUND THE ENDS.
 - PERMANENT ROCK DITCH CHECKS PLACED WITHIN THE CLEAR ZONE ARE TO BE 18" OR LESS IN HEIGHT. A 1:6 APPROACH AND DEPARTURE SLOPE SHALL BE PROVIDED.
 - DITCH GRADE 1:2R - 3:1, MAX. FLOW VELOCITY 12 FT./SEC.
 - DITCH GRADE 1:2R - 3:1, MAX. FLOW VELOCITY 4.5 FT./SEC.
 - DITCH GRADE 1:2R - 3:1, MAX. FLOW VELOCITY 1.5 FT./SEC.

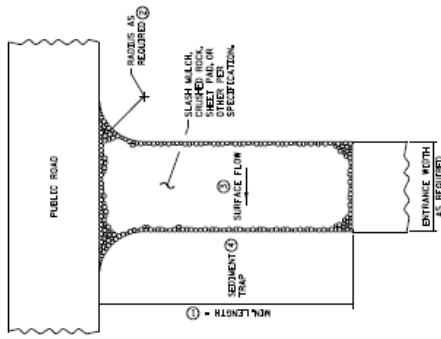
	STANDARD PLAN 5-297.405 APPROVED: 2-28-2017 REVISION:	3 OF 8	TEMPORARY SEDIMENT CONTROL DITCH CHECK
	STATE PROJ. NO. (T.H.)	SHEET NO. OF	SHEETS



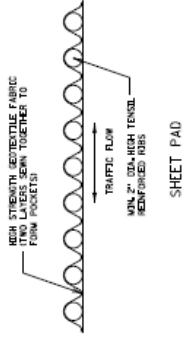
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<p>USE THESE INLET DRAINS IN AN AREA WITH SLOPES AT 1:3 OR LESS</p>			<p>STATE PROJ. NO.</p>	<p>(T.H.) SHEET NO. OF SHEETS</p>



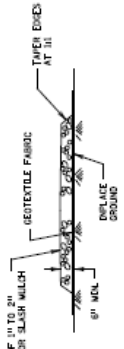
RUMBLE PAD
CONSTRUCTION EXIT



SLASH MULCH, CRUSHED ROCK, OR SHEET
PAD CONSTRUCTION EXIT



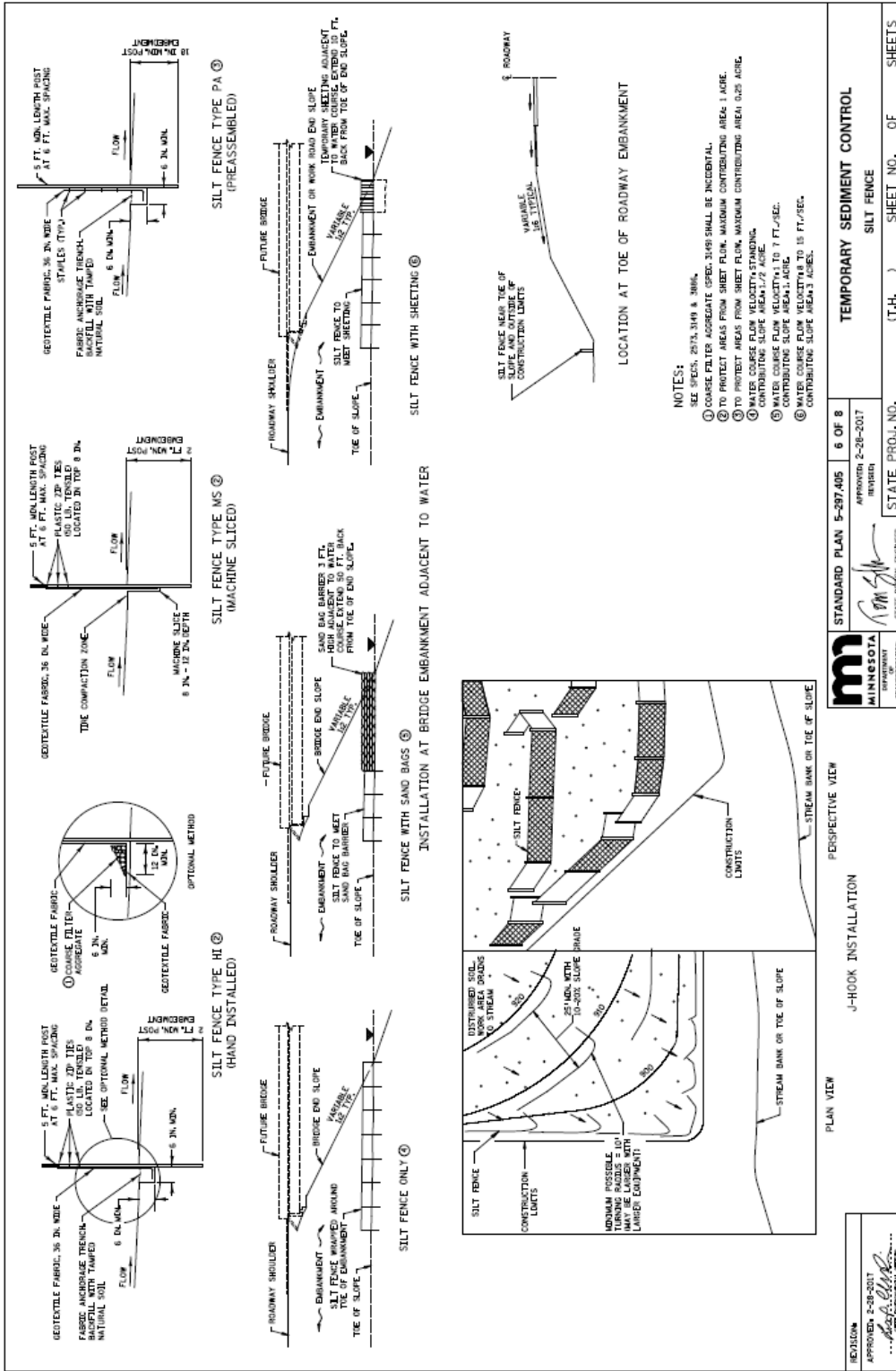
SHEET PAD



SLASH MULCH OR CRUSHED ROCK

- NOTES:
- SEE SPECS. 2573 & 2882.
 - MINIMUM LENGTH SHALL BE THE GREATER OF 50 FEET OR A LENGTH SUFFICIENT TO ALLOW A MINIMUM OF 5 TIRE ROTATIONS ON THE PROVIDED PAD. MINIMUM LENGTH SHALL BE CALCULATED USING THE LARGEST TIRE WHICH WILL BE USED IN TYPICAL OPERATIONS.
 - PROVIDE RADIUS OR WEDGE PAD SUFFICIENTLY TO PREVENT VEHICLE TIRES FROM TRACKING OFF OF PAD WHEN LEAVING SITE.
 - IF RUMBLE FROM DISTURBED AREA FLOWS TOWARD CONSTRUCTION EXIT, PREVENT RUMBLE FROM TRACKING OFF OF PAD BY PROVIDING WEDGE PAD OR RUMBLE PAD WITH CHANGING THE EXIT OR SLOPING TO THE SIDE. IF SURFACE GRADING IS INSUFFICIENT, PROVIDE OTHER MEANS OF INTERCEPTING RUNOFF.
 - IF RUMBLE FROM CONSTRUCTION EXITS WILL DRAIN OFF OF PROJECT SITE, PROVIDE SEDIMENT TRAP WITH STABILIZED OVERFLOW.
 - IF THE WASH TRAP IS USED TO REMOVE THE SEDIMENT EXITS SHALL BE GRADED TO MATCH THE WASH TRAP.
 - MINIMUM LENGTH OF RUMBLE PAD SHALL BE 20 FEET, OR AS REQUIRED TO REMOVE SEDIMENT FROM TIRES. IF SLOTTED SEDIMENT IS TRACKED FROM THE SITE, THE RUMBLE PAD SHALL BE LENGTHENED OR THE DESIGN MODIFIED TO PROVIDE SUFFICIENT RUMBLE TO REMOVE SEDIMENT FROM VEHICLE TIRES.
 - MAINTENANCE OF CONSTRUCTION EXITS SHALL OCCUR WHEN THE EFFECTIVENESS OF SEDIMENT REMOVAL HAS BEEN REDUCED. MAINTENANCE SHALL CONSIST OF REMOVING SEDIMENT FROM THE EXITS AND REPAIRING ANY DAMAGE TO THE EXITS. CRUSHED ROCK, MULCH OR CRUSHED ROCK OVER SEDIMENT FILLED MATERIAL TO RESTORE EFFECTIVENESS.

	STANDARD PLAN 5-297.405	5 OF 8	TEMPORARY SEDIMENT CONTROL
	APPROVED 2-28-2017	MINNESOTA DEPARTMENT OF TRANSPORTATION	STABILIZED CONSTRUCTION EXIT
		STATE PROJ. NO.	(T.H.) SHEET NO. OF SHEETS

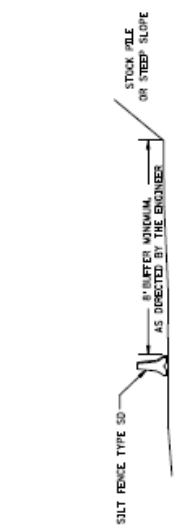


- NOTES:**
- SEE SPEC. 2573, 3114 & 3186.
 - COARSE FILTER AGGREGATE (SPEC. 3169) SHALL BE INCIDENTAL.
 - TO PROTECT AREAS FROM SHEET PILING, WADDOM CONTRIBUTING AREA 0.25 ACRES.
 - TO PROTECT AREAS FROM SHEET PILING, WADDOM CONTRIBUTING AREA 0.25 ACRES.
 - CONTRIBUTING SLOPE AREA 1/2 ACRE.
 - WATER COURSE FLOW VELOCITY 1 TO 7 FT./SEC.
 - CONTRIBUTING SLOPE AREA 1 ACRE.
 - WATER COURSE FLOW VELOCITY 8 TO 18 FT./SEC.
 - CONTRIBUTING SLOPE AREA 3 ACRES.

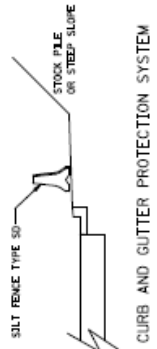
REVISION: APPROVED: 2-28-2017	STANDARD PLAN 5-297.405	6 OF 8	TEMPORARY SEDIMENT CONTROL
APPROVED: 2-28-2017	APPROVED: 2-28-2017	REVISION	SILT FENCE
DATE: 02/28/17	STATE PROJ. NO.	(T.H.)	SHEET NO. OF SHEETS



STATE OFFICE: INDIANAPOLIS



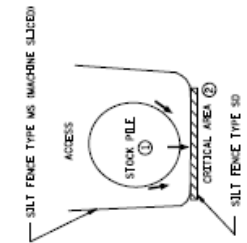
STOCKPILE SEDIMENT CONTROL



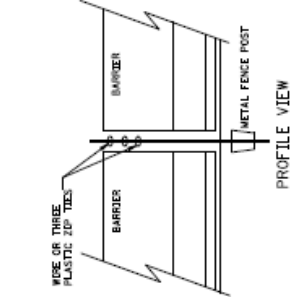
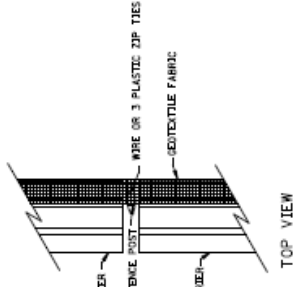
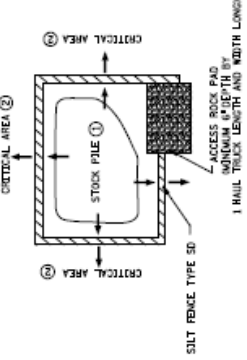
CURB AND GUTTER PROTECTION SYSTEM



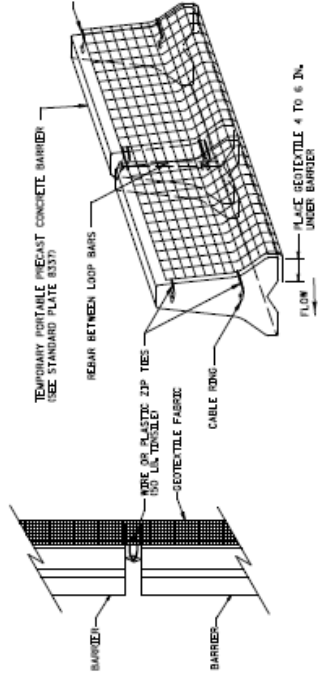
DITCH PROTECTION SYSTEM



STOCKPILE CONTAINMENT



SILT FENCE TYPE 50 (SUPER DUTY) BARRIER WITHOUT LOOP BARS



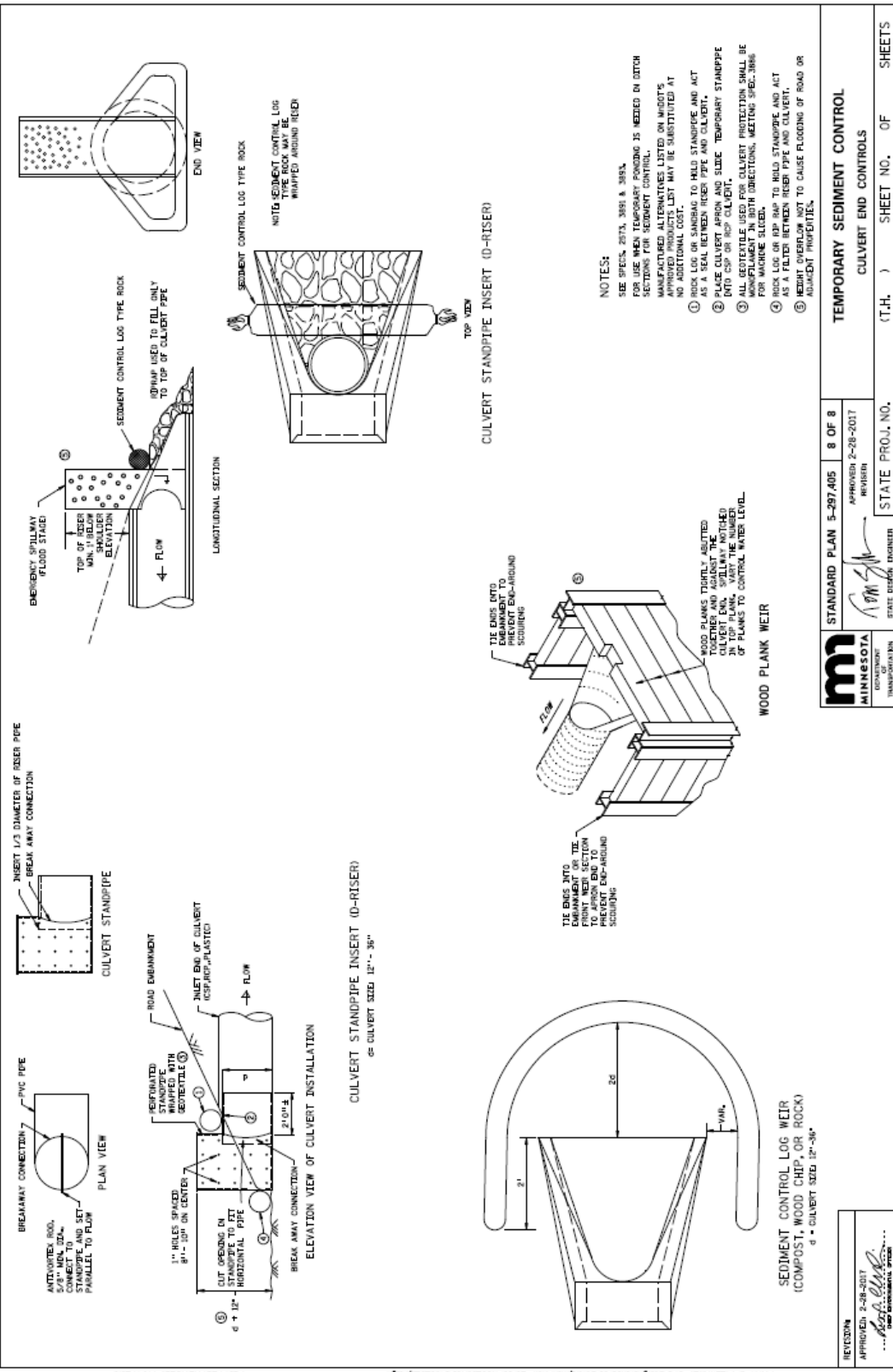
SILT FENCE TYPE 50 (SUPER DUTY) BARRIER WITH LOOP BARS

- NOTES:
 SEE SPECS 2533, 2573 & 3865.
 SILT FENCE TYPE 50 USED TO PROTECT CRITICAL AREAS FROM SHEET FLOW AND AREAS WHERE OTHER SILT FENCES CANNOT BE PLACED, MAXIMUM CONTRIBUTING AREA 1 ACRE.
 PLACE SILT FENCE TYPE 50 ALONG A CONSTANT ELEVATION.
 SILT FENCE TYPE 50 CAN UTILIZE EITHER A CONCRETE OR WATER FILLED, TEMPORARY MEDIAN BARRIER.
 ① PLACING STOCK PILES NEXT TO AN ENVIRONMENTALLY SENSITIVE AREA IS NOT RECOMMENDED. WHEN THESE ARE NO FEASIBLE ALTERNATIVES, PLACE SILT FENCE 50 AS SHOWN OR AS DIRECTED BY THE ENGINEER.
 ② CRITICAL AREAS INCLUDE WETLANDS, AERIAL DITCHES, STREAMS, WATER BODIES, AND OTHER AREAS REQUIRING PROTECTION.

STANDARD PLAN 5-297.405 7 OF 8
 APPROVED 2-28-2017
 REVISION
 STATE PROJ. NO. (T.H.) SHEET NO. OF SHEETS

MINNESOTA
 DIVISION OF
 TRANSPORTATION

REVISION
 APPROVED 2-28-2017
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REVISIONS	APPROVED: 2-28-2017	STANDARD PLAN 5-297.405	8 OF 8	TEMPORARY SEDIMENT CONTROL
APPROVED: 2-28-2017	REVISOR	APPROVED: 2-28-2017	REVISOR	CULVERT END CONTROLS
DESIGNED BY: <i>[Signature]</i>	STATE DESIGN ENGINEER	STATE PROJ. NO.	(T.H.)	SHEET NO. OF SHEETS



BUILDING PERMIT APPLICATION

Address of Building Site:	Parcel Number:
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Legal Description:

Type of Improvement: <input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Reroof <input type="checkbox"/> Raze <input type="checkbox"/> Move

Project Description:	Estimated Cost:
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Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Licensed Contractor <input type="checkbox"/> Architect/Engineer <input type="checkbox"/> Project Manager <input type="checkbox"/> Other

Property Owner Name:

Street Address:	City:	State:	Zip:
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Contact Person:	Telephone Number:	Email:
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Applicant Name:	License Number:
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Street Address:	City:	State:	Zip:
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Contact Person:	Telephone Number:	Email:
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Contractor Name:	License Number:
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Street Address:	City:	State:	Zip:
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Contact Person:	Telephone Number:	Email:
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Designer Name:	License Number:
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Street Address:	City:	State:	Zip:
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Contact Person:	Telephone Number:
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Excavator Name:

Street Address:	City:	State:	Zip:
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Contact Person:	Telephone Number:
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Mechanical Contractor Name:

Street Address:	City:	State:	Zip:
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Contact Person:	Telephone Number:
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Plumbing Contractor Name:

Street Address:	City:	State:	Zip:
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Contact Person:	Telephone Number:
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Signature of Applicant or Agent _____ Date _____



Storm Water Pollution Prevention Plan

All projects disturbing over **1 acre** must obtain a permit from the MPCA to discharge stormwater associated with construction activity. The permit fee is \$400. This permit requires preparation of a SWPPP which details erosion control practices, sediment control practices, dewatering and basin draining, inspection and maintenance, final stabilization and permanent stormwater management.

The City of Alexandria has their own requirements for sites where **more than ½ -acre, but less than 1 acre**, of land will be disturbed. These requirements include preparation of a Grading and Erosion Control Plan. Essentially, this Grading and Erosion Control Plan is a Mini-SWPPP, and will be referred to as such.

GENERAL:

A satisfactory Mini-SWPPP must be submitted and approved before a building permit can be issued, if the construction will result in disturbing more than ½ acre of land.

All erosion/sediment control noted on approved plan shall be installed prior to the initiation of any site grading or construction. Noncompliance with the Mini-SWPPP can result in a "stop work" order being issued to the site.

What Information Needs to Be Shown on the Mini-SWPPP?

- ✓ Project description including the nature and purpose of the land disturbing activity and the amount of grading involved.
- ✓ Phasing of construction including the nature and purpose of the land disturbing activity and the amount of grading, utilities, and building construction.
- ✓ Project schedule including a projected timeframe for completion of all site activities.
- ✓ Existing site conditions including topography, vegetation and drainage.
- ✓ Adjacent areas including neighboring lakes, streams, wetlands, roads, residential areas, etc. which might be affected by the land disturbing activity.
- ✓ Critical erosion areas including areas on the site that have potential for erosion problems.
- ✓ Erosion and sediment control measures including methods to be used to control erosion on the site, both during and after the construction process.
- ✓ Permanent stabilization including how the site will be stabilized after construction is completed, including specifications.
- ✓ Maintenance, including a schedule of regular inspections and repair of erosion and sediment control structures.
- ✓ Provisions for the removal of all silt fence upon establishment of permanent vegetation.

All grading and construction activity that results in disturbance of the ground shall comply with the Minnesota Pollution Control Agency's Best Management Practices (BMP's).



CONSTRUCTION STORMWATER PERMIT

City of Alexandria
704 Broadway
Alexandria, MN 56308
(320) 763-6678 Telephone
(320) 763-3511 Fax

Permit Number:
Building Permit Number:
Date Issued:

Site Information

Site Address: Owners Name :

Type of Project: Acres to be Disturbed:

Natural Resource Feature within 100 feet: Yes No Storm Drain within 100 feet: Yes No

If Yes, Identify Feature(s):

Proposed Start Date: Proposed Completion Date:

Scope of Land Disturbance Activity:

- Individual Site - Disturbing 1/2 to 1 Acre
Part of Common Development Plan
Construction Activity that Disturbs Over One Acre*
Separate MPCA Construction Stormwater Permit Required
Site within 1 mile of Lake Winona

Best Management Practices

Areas not being actively worked to be stabilized within 14 days.
**(Areas within 1 mile of Lake Winona 7 days)
Install/maintain perimeter controls and sediment barriers.
Keep discharge points and receiving waters free of sediment.
Protect natural resources (streams, wetlands, mature trees, etc).
Properly protect storm drain inlets.
Keep sediment from tracking onto street.
Keep trash/litter collected and contained.
Keep concrete washout areas clearly marked and maintained.
Keep fueling, cleaning, maintenance areas free of leaks and spills.
Keep potential stormwater contaminants inside or under cover.
Make sure previously disturbed areas are/remain stabilized.
Properly located and stabilize all stockpiles.
Check site for compliance after each 1/2-inch (+) rain event.

Party Responsible for Installing, Implementing and Maintaining Erosion and Sediment Control per Plan

Name:

Owner Contractor Excavator Other

If Other, Identify:

Contact Person:

Address:

City: State: Zip:

Telephone: Cell:

Email:

GENERAL NOTES TO PERMITEE:

The costs associated with an on-site review by the City Engineer of reported stormwater management violations will be the responsibility of the property owner.

CERTIFICATION STATEMENT

I certify under penalty of law that this document and all attachments, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name and Title:

Signature of Permit Holder: Date:

Approved By: Date:

CITY OF ALEXANDRIA
●●●
704 Broadway
Alexandria, MN 56308
Phone: 320-763-6678
Fax: 320-763-3511

DRIVEWAY/SIDEWALK
PERMIT APPLICATION

Permit Fee: \$50.00
Deposit: \$300.00

If needed, the City of Alexandria will pay
50% toward culverts (material only;
not to include labor or installation costs)

PERMIT NUMBER: ROW _____
DATE: _____
DATE OF REFUND: _____
DEPOSIT PAID BY: _____

Notification of completion must occur within 30
days for a full deposit refund.
Failure to notify will constitute a deposit forfeit.

JOB INFORMATION

Property Owner: _____

Mailing Address: _____

Job Address: _____

Location: east _____ west _____ north _____ south _____ side of _____ (please use attached map)
(This right-of-way is dedicated to the public and is to be used primarily by street and utility personnel.)

Estimated Cost: \$ _____ Permit Expiration Date: _____ ROW Square Footage: _____

WORK BEING PERFORMED

_____ Construct new driveway _____ Construct new sidewalk _____ Alteration or addition

_____ Resurface existing driveway involving grade changes

_____ Other _____

Pavement material (circle one) asphalt concrete paving block other _____

Is there an existing concrete valley gutter? _____ yes _____ no

Work to start on or after _____ Date of completion _____

Soil compaction by ordinary compaction methods, material to be compacted in one (1) foot lifts; to 110% of original conditions.
Type and size of compaction equipment _____

Asphalt bituminous oil content shall not be less than 6.5%.

If necessary to detour traffic, describe routing _____

Notify Police Department: _____ yes _____ no

Notify Gopher One (1-800-252-1166)

AUTHORIZED BY

Date: _____

Authorized by: _____
Public Works Coordinator

Date: _____

Approved by: _____
Public Works Coordinator

Date: _____

Approved by: _____
Gary Eiden/ALP

REGULATIONS & INFORMATION

1. Driveways shall not intersect a street corner curb line or edge of the traveled way, or be closer than 60 feet to the intersection of the extended street curb lines.
2. Each driveway shall not exceed 36 feet in width at their intersection with a street travel way in a commercial zone.
3. Each driveway shall not exceed 24 feet in width at their intersection with a street travel way in a single-family zone.
4. Driveways shall be no closer together than 10 feet measured along a street right-of-way.
5. Driveways shall be no closer to a side lot line than 5 feet at the edge of the right-of-way, unless the driveway is jointly used by the adjoining properties.
6. Driveways shall be paved or otherwise stabilized.
7. All dimensions must be noted for the width of drive and green areas. This will include dimensions at roadway and property line.
8. The minimum fee shall be \$50.00, with a \$300.00 refundable deposit, both payable at time of application.

CONTRACTOR'S AFFIDAVIT

I/We certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning to the satisfaction of the City. I/We further agree to assume all liability for, and save the City harmless from, any and all claims for damages, actions or causes arising out of the work to be done under this applicant and permit.

- Deposit will be returned by the City upon satisfactory completion of the restoration of the street or right-of-way, as determined by the City.
- **NOTIFICATION OF COMPLETION MUST OCCUR WITHIN 60 DAYS FOR A FULL DEPOSIT REFUND. FAILURE TO NOTIFY THE CITY WITHIN 60 CALENDAR DAYS WILL CONSTITUTE A DEPOSIT FORFEIT.**
- For work performed after October 15, the deposit will be retained until satisfactory completion the following year (approximately May 20th). I/We understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced.
- **NO WORK WHATSOEVER WILL COMMENCE UNTIL THE PERMIT HAS BEEN ISSUED.**
- The permit fee will be **DOUBLED** if work is started without an approved permit.
- The permittee further understands that only licensed contractors may be employed.

Dated: _____ Print Name of Applicant: _____ Signature: _____

CONTRACTOR INFORMATION

Contractor: _____ Telephone: _____

Address: _____ City _____ State _____ Zip _____

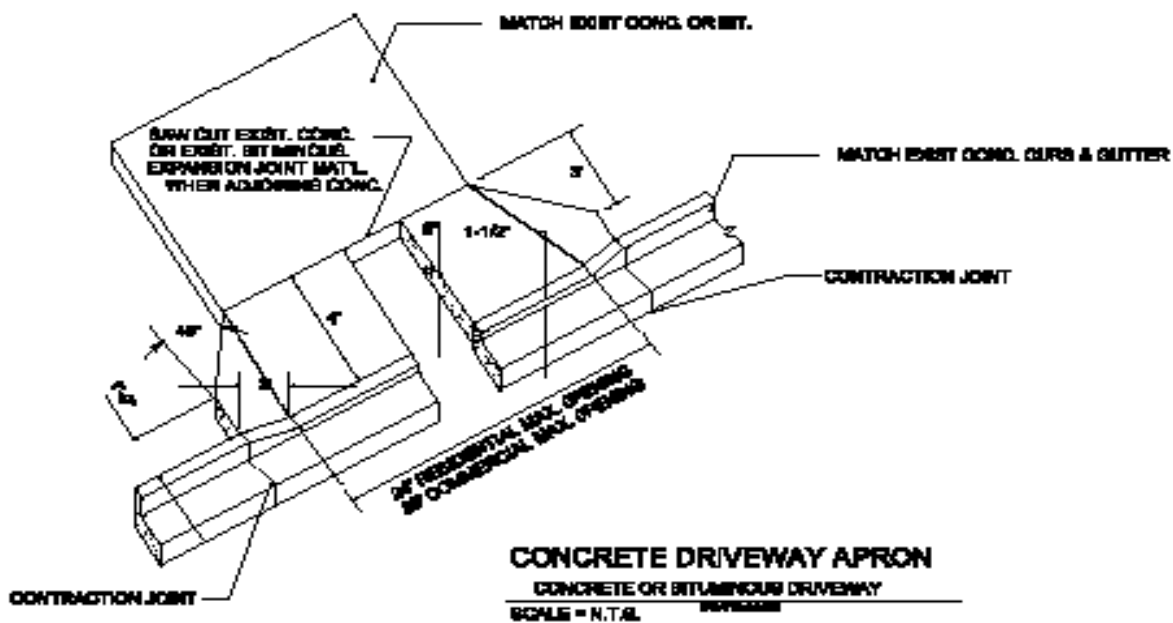
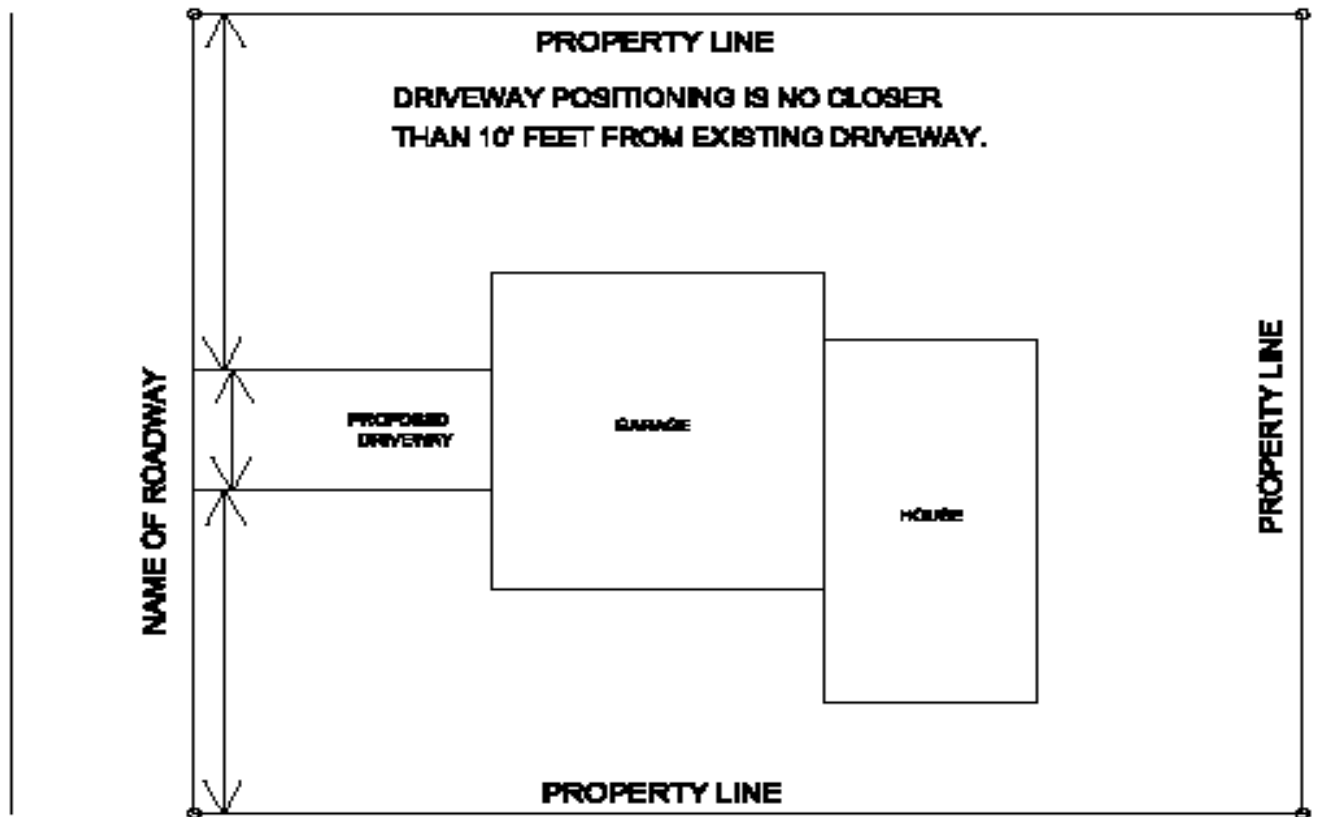
State Cert/CC Comp Card # _____ Job Representative: _____

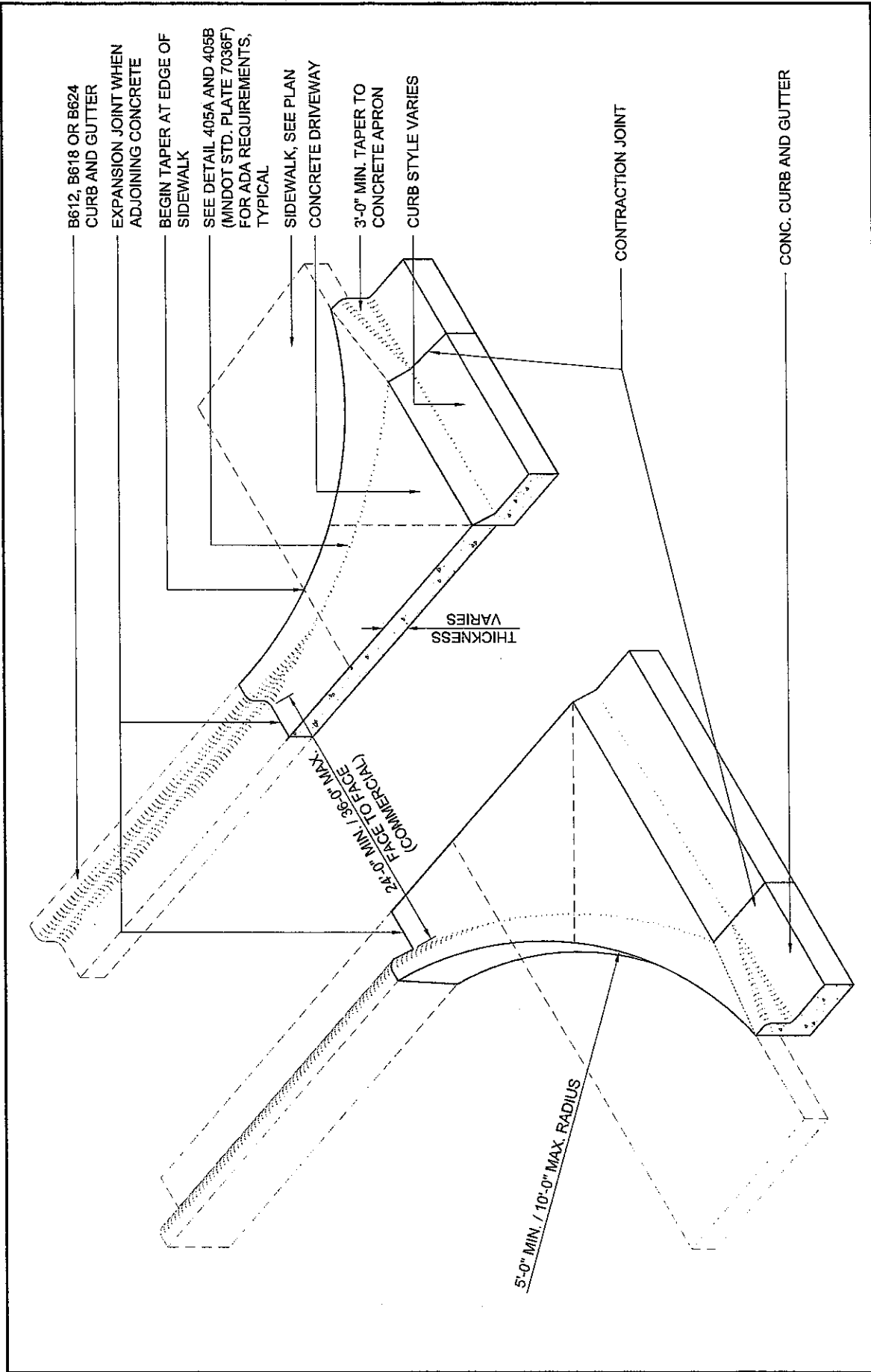
FOR CITY USE ONLY:

In consideration of this application and agreement to comply in all respects with the regulations of the City covering such operations, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with Special Provisions required as detailed. It is expressly understood that this permit is conditioned upon replacement or restoration of the street and boulevard to its original or improved condition.

CITY OF ALEXANDRIA DRIVEWAY PERMIT

PROVIDE THE ACTUAL DIMENSIONS OF THE DRIVEWAY AND DISTANCE DRIVEWAY IS FROM PROPERTY CORNERS AT APPROPRIATE PLACES ON DRAWING.





B612, B618 OR B624 CURB AND GUTTER

EXPANSION JOINT WHEN ADJOINING CONCRETE

BEGIN TAPER AT EDGE OF SIDEWALK

SEE DETAIL 405A AND 405B (MINDOT STD. PLATE 7036F) FOR ADA REQUIREMENTS, TYPICAL

SIDEWALK, SEE PLAN CONCRETE DRIVEWAY

3'-0" MIN. TAPER TO CONCRETE APRON

CURB STYLE VARIES

CONTRACTION JOINT

CONC. CURB AND GUTTER

24'-0" MIN. / 36'-0" MAX. FACE TO FACE (COMMERCIAL)

THICKNESS VARIES

5'-0" MIN. / 10'-0" MAX. RADIUS

REVISIONS

REVISOR

12/23/2008

DETAIL NO.

401B

CONCRETE DRIVE APRON

© 2003 WIDSETH SMITH NOLTING

CITY OF ALEXANDRIA

704 BROADWAY

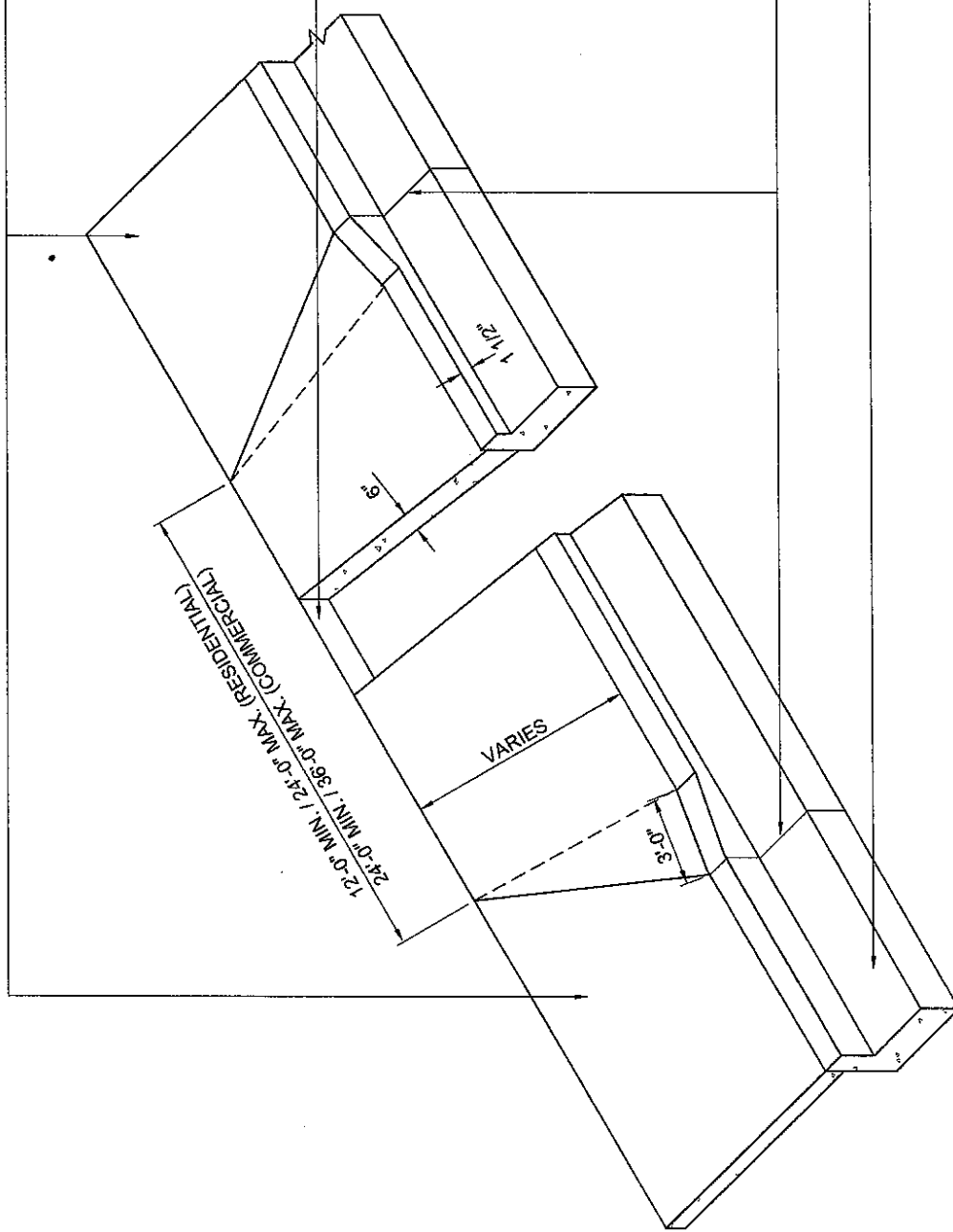
ALEXANDRIA, MN 55308

PH: (820)765-5878

FAX: (820)763-3511



4" SIDEWALK



SAWCUT EXIST. CONCRETE OR EXIST. BITUMINOUS. EXPANSION JOINT MATERIAL WHEN ADJOINING CONCRETE

DETAIL NO. 402A

REVISED 12/23/2008

CONCRETE DRIVEWAY APRON

© 2008 MIDSETH SMITH NOLTING

PH: (207)763-6678 FAX: (207)763-3511

ALEXANDRIA, MN 55008

CITY OF ALEXANDRIA 704 BROADWAY





Erosion and Sediment Control Field Guidance

Concrete Washout:

- Is there a dedicated, contained, and maintained area for concrete washout?

Conformance to the permitted/approved plan set:

- Is the project following the permitted/approved plan set?
- Are field changes documented on the plan set and properly communicated to the necessary regulatory agencies?

Conformance to approved construction sequencing/phasing:

- Is the project following the accepted/approved construction sequence?
- Is phasing of the project being conducted to minimize disturbance?

Erosion Control Inspector (ECI):

- If the site requires an NPDES Construction General Permit:
 - Is the ECI maintaining a routine inspection schedule: weekly and after all 0.5" rain events?
 - Is the ECI inspection log on site and readily available?
 - Are current site conditions representative of the latest ECI inspection report?
 - Do the ECI inspection reports and SWPPP adequately cover recommendations for corrective measures?
 - Are the ECI reports indicative of a thorough and competent inspection?

Detention facility plantings:

- Is native vegetation planted in all permitted areas?
- Is the observed vegetation the desired species?
- Do plantings appear healthy and well-established?
- Has permanent stabilization of the detention basin been achieved, i.e. 70% coverage?
- Is erosion control blanket installed correctly, i.e. up and down the slope; keyed in at top of slope.

Erosion and Sediment Control Field Guidance

Detention facility emergency overflow location and construction:

- Is the emergency overflow constructed to the size/shape/location/elevation of the permitted/approved plan set?
- Is the emergency overflow effectively armored (C350, rip-rap, etc.), per the permitted/approved plan set, to resist scouring or undermining due to high volume/high velocity flows?

Dewatering:

- Is turbid or sediment-laden water directed to a temporary or permanent sedimentation basin before discharging into a surface water (unless impracticable)?
- If water cannot be discharged to a sedimentation basin before entering a surface water, is it treated so that it does not cause nuisance conditions downstream (i.e., oil-water separator)?
- Has the discharge been visually checked before it enters a waterway or wetland?
- Are appropriate dewatering BMPs in place and functioning effectively?
- If a sediment bag is being used, is it capturing sediment effectively?
- Are discharge points protected from erosion and scour?

Ditch checks:

- Are ditch checks installed at all locations shown on the permitted plans?
- Are ditch checks installed properly? (i.e., is spacing correct? Anchored correctly?)
- Are no straw bales or silt fence being improperly used as ditch checks?

Dust control:

- Are dust control measures being used as needed?
- Is no dust observed moving offsite due to wind?
- Are roadways being swept and vacuumed when needed?