

# City of Alexandria

## Mechanical Permit

704 Broadway  
Alexandria, MN 56308  
Telephone (320) 763-6678  
Fax (320) 763-3511

Site Address: \_\_\_\_\_  
Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Parcel Number: \_\_\_\_\_  
Building Permit Number \_\_\_\_\_  
Est Completion Date: \_\_\_\_\_  
Estimated Cost: \_\_\_\_\_

Permit Number: \_\_\_\_\_  
Date Issued: \_\_\_\_\_  
Permit Fee: \_\_\_\_\_  
State Surcharge: \_\_\_\_\_  
County Fee: \_\_\_\_\_  
TOTAL FEE: \_\_\_\_\_

The undersigned hereby represents upon all of the penalties of law that all statements herein are true and that all work herein mentioned will be done in accordance with the State of Minnesota Mechanical Code.

By: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Please Type or Print Legibly Building Official

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Contractor Information

Contractor: \_\_\_\_\_ License #: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Comments: \_\_\_\_\_

### Building Use

Single Family  Two-family  Multi-Family  Townhouse  Commercial  Industrial  Institutional  Tax Exempt  Accessory  Miscellaneous Structure

### Type of Installation

New  Addition  Remodel  Temporary  Replacement  Emergency Replacement

Building Heat Loss Total: \_\_\_\_\_ Btu/h Building Heat Gain Total: \_\_\_\_\_ Btu/h

NOTE: Buildings over 145,000 Btu/h loss, 60,000 Btu/h gain, or 3000 square feet in area shall require heating and cooling load calculations be submitted with permit request.

### Mechanical Equipment

Forced Air Furnace  Hot Water Boiler  Unit Heater  Wall Furnace  Heat Pump  DX Cooling  
 Cooling Unit  Gas Fireplace  Wood Fireplace  Gas Log Lighter Other: \_\_\_\_\_

### Equipment Capacity

Heating Equipment	Quantity	Input Btu/h	Output Btu/h	Cooling Equipmen	Quantity	Tons	CFM

### Fuel Used For Heating

Natural Gas  L P  Dual Fuel  Fuel Oil  Electric  Heat Pump  Wood  Pressure Other: \_\_\_\_\_

### Venting of Heating Equipment

"B" Vent  "BW" Vent  "L" Vent  Class "A" Masonry  Class "A" Metal  Plastic Condensing Other: \_\_\_\_\_

### Combustion Air Intake

None  Air From Outdoor  Air From Within Buildin Other: \_\_\_\_\_

### Ventilation Systems

Bathroom Exhaust  Heat Recovery Ventilator  Kitchen Exhaust Hood Other: \_\_\_\_\_

### Energy Code Requirements

Option A  Option B Make-Up Air Inlet Size: \_\_\_\_\_ Other: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_