



1. Is agent/broker licensed in the State of Minnesota for all property/casualty insurance lines?  
Yes\_\_\_\_\_ No\_\_\_\_\_.

2. Describe your continuous experience with business or commercial insurance for the previous five (or more years).

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3. List other governmental risks written by proposer in the last five years:

GOVERNMENTAL UNIT	PHONE #	INSURER
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Furnish the following information concerning your Agent's Professional Liability Insurance:

Name of Insurer: \_\_\_\_\_

Limit(s) of Liability: \_\_\_\_\_

Deductible: \_\_\_\_\_

If your firm does not carry such insurance, please check here: \_\_\_\_\_

5. List your agency's premium volumes rates\*, by category, as follows:

Personal Lines \_\_\_\_\_

Governmental Lines \_\_\_\_\_

Commercial Lines \_\_\_\_\_

\*Rate categories:

RATE	DOLLAR LIMITS
1	Under \$500,000
2	\$501,000 to \$1,000,000
3	\$1,000,001 to \$2,500,000
4	Over \$2,500,000

If your office is a branch or subsidiary office of a national or multi-office firm, also show the same information for your office.

6. STAFFING. For each agent, administrative or technical person, loss control engineer and inspector who will be assigned to our account, provide the following (Note: Five blanks have been provided, if additional space is needed, use blank paper and attach to the proposal):

Name #1: \_\_\_\_\_

Title: \_\_\_\_\_

Experience: \_\_\_\_\_

\_\_\_\_\_

Name #2: \_\_\_\_\_

Title: \_\_\_\_\_

Experience: \_\_\_\_\_

\_\_\_\_\_

Name #3: \_\_\_\_\_

Title: \_\_\_\_\_

Experience: \_\_\_\_\_

\_\_\_\_\_

Name #4: \_\_\_\_\_

Title: \_\_\_\_\_

Experience: \_\_\_\_\_

\_\_\_\_\_

Name #5: \_\_\_\_\_

Title: \_\_\_\_\_

Experience: \_\_\_\_\_

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7. Describe how you intend to meet the City's service needs as defined in the Request for Proposals:

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8. What commission will you charge for the services provided on a premium percentage (or flat fee) basis?

Property/Casualty and Liquor Liability @ \_\_\_\_\_%

Workers Compensation @ 2 % (set)