## **MEMORANDUM**

DATE: March 13, 2017

TO: Owners of Licensed Rental Properties

FROM: Martin Schultz, City Administrator

SUBJECT: Public Hearing to Discuss Proposed Amendment to the Alexandria City Code relating to Landlord Responsibilities

The purpose of this memo is to notify all owners of registered rental properties in the City of Alexandria that the City of Alexandria is considering an amendment to the City Code relating to landlord responsibilities.

The public hearing will be held on Monday, March 27, 2017 at 7:30 p.m. in the City Council Chambers at Alexandria City Hall, located at 704 Broadway. As you may know, the City Council conducted a hearing on a draft ordinance related to landlord responsibilities on November 28, 2016. The City Council tabled action at that time and the ordinance was referred back to the Legislative Committee.

Further information has been gathered since the hearing and revisions have been made to the draft ordinance.

The draft ordinance that will be considered on March 27 is available for review at City Hall, which is open weekdays from 8:00 a.m. to 4:30 p.m. It is also posted on the home page of the City website at [www.ci.alexandria.mn.us](http://www.ci.alexandria.mn.us). If you would prefer to have a paper copy, you may contact Sara Stadtherr at the City offices, 320-759-3607

Any questions or comments may be addressed to Marty Schultz, City Administrator at 320-759-3629 or Mike Weber, Community Development Director at 320-759-3626.