

**CITY OF ALEXANDRIA**

704 Broadway

Alexandria, MN 56308

320.763.6678

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email: [permits@alexandriamn.city](mailto:permits@alexandriamn.city)**RIGHT-OF-WAY/UTILITY  
PERMIT APPLICATION**

PERMIT NUMBER: ROW \_\_\_\_\_

DATE: \_\_\_\_\_

DATE OF REFUND: \_\_\_\_\_

Permit Fee: \$50.00

Deposit: \$300.00

DEPOSIT PAID BY: \_\_\_\_\_

**(Notification of completion must occur within 30 days for a full deposit refund. Failure to notify will constitute a deposit forfeit.)****JOB INFORMATION**Application is hereby made for permission to place, construct and thereafter maintain a \_\_\_\_\_  
(Utility Type)in the Right-Of-Way of \_\_\_\_\_ From /At \_\_\_\_\_  
(City Street Name) (Intersection or House #)to \_\_\_\_\_ on the North  South  East  West  side of the City Street in accordance  
(Intersection or House #) (Select all that apply)**WORK BEING PERFORMED**Work to start on or after \_\_\_\_\_ Date of completion \_\_\_\_\_ **Notify Gopher One (1-800-252-1166)**I. **Aerial Utility Construction** Type: \_\_\_\_\_II. **Underground Utility Construction** Type: \_\_\_\_\_Method of Installing Under Roads Boring  Jacking  Open Trench III. **Excavation** Size & Type of pipe, conduit or cable: \_\_\_\_\_

Depth in R.O.W. \_\_\_\_\_ Hole Size \_\_\_\_\_ Length of Installation \_\_\_\_\_ Distance from Center \_\_\_\_\_

IV. **Obstruction of Right-Of-Way** In Roadway, Trail or Sidewalk: Yes  No  Est Start Date \_\_\_\_\_ Est End Date \_\_\_\_\_**CONTRACTOR INFORMATION**

V. The applicant shall perform all work according to the terms of this permit, the City of Alexandria Right-of-Way Ordinance, and all other regulations of the City of Alexandria, and any Special Provisions which are attached to the permit. The applicant shall comply with all applicable laws and ordinances, codes, and regulations. The work performed shall be in no way detrimental to the street or to the safety of the public. All traffic control shall comply with the provisions of the Minnesota Manual on Uniform Traffic Control Devices, including the Temporary Traffic Control Zone Layouts Field Manual. Applicant shall supply accurate "as-built" drawing files.

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Representative: \_\_\_\_\_ State Cert/CC Comp Card# \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dated: \_\_\_\_\_ Print Name of Applicant: \_\_\_\_\_ Signature: \_\_\_\_\_

*Utility Permit Authorization**Performance Requirement*

In accordance with this application, a Right of Way Permit is granted to the applicant to place, construct, and maintain said utility on or across the right of way of said City Street in the location shown on the sketch which is a part of this application, or in a location or manner specified by the Public Works Coordinator in the attached Special Provisions. A copy of this permit must be available at the work site at all times.

**Special Provisions** \_\_\_\_\_

Police Dept Notified: \_\_\_\_\_ yes \_\_\_\_\_ no Traffic Detour Needed: \_\_\_\_\_ yes \_\_\_\_\_ no

Date: \_\_\_\_\_ Authorized by: \_\_\_\_\_

Public Works Coordinator

Date: \_\_\_\_\_ Authorized by: \_\_\_\_\_

ALP Water

Date: \_\_\_\_\_ Authorized by: \_\_\_\_\_

ALP Electrical