



COMMERCIAL/RESIDENTIAL BUILDING PERMIT APPLICATION
Addition, Deck, Demolition, Garage, Remodel, Shed
 (see back of application for check list)

Address of Building Site:	Parcel Number:
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Year Home was Constructed:	Pre-1978 <input type="checkbox"/> (Complete Area Below)	After 1978 <input type="checkbox"/>
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Lead Certification Information:	
Included <u>Lead-Free</u> Certification with Application <input type="checkbox"/>	Work Being Conducted by Homeowner <input type="checkbox"/>
Work Being Conducted by Certified/Licensed Firm: <input type="checkbox"/>	EPA Number: _____

Legal Description:	
Type of Improvement: <input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Demolish <input type="checkbox"/> Move <input type="checkbox"/> Repair <input type="checkbox"/> Reroof	
Project Description:	Estimated Cost:
Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Licensed Contractor <input type="checkbox"/> Architect/Engineer <input type="checkbox"/> Project Manager <input type="checkbox"/> Other	

Property Owner Name:			
Street Address:	City:	State:	Zip:
Contact Person:	Phone Number:	Email:	

Applicant Name:		License Number:	
Street Address:	City:	State:	Zip:
Contact Person:	Phone Number:	Email:	

Contractor Name:		License Number:	
Street Address:	City:	State:	Zip:
Contact Person:	Phone Number:	Email:	

Designer Name:		License Number:	
Street Address:	City:	State:	Zip:
Contact Person:	Phone Number:	Email:	

Excavator Name:		License Number:	
Street Address:	City:	State:	Zip:
Contact Person:	Phone Number:	Email:	

Mechanical Contractor Name:		License Number:	
Street Address:	City:	State:	Zip:
Contact Person:	Phone Number:	Email:	

Plumbing Contractor Name:		License Number:	
Street Address:	City:	State:	Zip:
Contact Person:	Phone Number:	Email:	

Signature of Applicant or Agent: _____ **Date:** _____

When adding square footage to an existing structure, the following items need to be included with the building permit application:

- ✓ Site Plan
- ✓ Two Sets of Plans

For remodeling projects (no square footage added), the following item needs to be included with the building permit application:

- ✓ Two Sets of Plans

Submit Application to
City of Alexandria
704 Broadway St
Alexandria, MN 56308
320.763.6678

Email: permits@alexandriamn.city