

CHAPTER 2

ADMINISTRATION AND GENERAL GOVERNMENT

<u>Section</u>		<u>Page</u>
2.00.	Municipal Primary Election	2-1
	Subd. 1. Establishment of Municipal Primary Election	2-1
	Subd. 2. Secretary of State and Auditor Notification	2-1
	Subd. 3. Candidates and Filing	2-1
	Subd. 4. Results	2-1
	Subd. 5. Recount	2-2
2.01.	Appointive Bodies	2-3
	Subd. 1. Application	2-3
	Subd. 2. Residence	2-3
	Subd. 3. Qualification	2-3
	Subd. 4. Compensation	2-3
	Subd. 5. Vacancy	2-3
	Subd. 6. Appointee Holdover	2-3
	Subd. 7. Appointive Body Organization	2-3
	Subd. 8. Quorum	2-3
	Subd. 9. Expenses	2-3
	Subd. 10. Special Meetings	2-4
	Subd. 11. Action	2-4
	Subd. 12. Terms of Office	2-4
	Subd. 13. Establishment	2-4
2.02.	Planning Commission	2-4
	Subd. 1. Establishment	2-4
	Subd. 2. Duties	2-5
	Subd. 3. Meetings	2-5
	Subd. 4. Minutes	2-5
2.03.	Joint Airport Zoning Board	2-5
	Subd. 1. Establishment and Composition	2-5
	Subd. 2. Powers and Duties	2-5
	Subd. 3. Administrative Agency	2-5

<u>Section</u>	<u>Page</u>
2.04. Park and Recreation Board	2-6
Subd. 1. Establishment and Composition . .	2-6
Subd. 2. Duties	2-6
2.05. Health Board	2-6
Subd. 1. Establishment and Composition . .	2-6
Subd. 2. Health Officer	2-6
Subd. 3. Board of Health Duties	2-6
Subd. 4. Obstructions	2-7
Subd. 5. Health Officer Duties	2-7
2.06. Board of Public Works	2-7
2.07. Liquor Commission	2-7
2.08. Budget Committee	2-7
2.09. Police Civil Service Commission	2-7
2.10. City Administrator	2-8
Subd. 1. Charter Duties	2-8
Subd. 2. Other Duties	2-8
Subd. 3. Qualifications	2-9
Subd. 4. Appointment	2-10
Subd. 5. Deputies	2-10
2.11. The Alexandria Runestone Area Community Center	2-10
Subd. 1. Composition	2-10
Subd. 2. Terms	2-10
Subd. 3. Vacancies	2-10
Subd. 4. Organization	2-10
Subd. 5. Duties of Commission	2-10
Subd. 6. Sale of Facilities	2-11
2.12. Tree Board	2-12
Subd. 1. Establishment	2-12
Subd. 2. Duties	2-12
Subd. 3. Meetings	2-12

<u>Section</u>	<u>Page</u>
2.13. Economic Development Authority	2-12
Subd. 1. Establishment	2-12
Subd. 2. Composition	2-12
Subd. 3. Duties	2-12
2.14. Economic Development Board	2-13
2.15. Police Advisory Commission	2-13
2.16. Disability Advisory Committee	2-13
Subd. 1. Establishment	2-13
Subd. 2. Duties	2-13
2.17. Cultural Inclusiveness Committee	2-14
Subd. 1. Establishment	2-14
Subd. 2. Duties	2-14
2.18. Storm Water Utility Committee	2-14
Subd. 1. Establishment	2-14
Subd. 2. Duties.	2-14
2.19. Arts Advisory Committee	2-14
Subd. 1. Establishment	2-14
Subd. 2. Duties.	2-14
2.20. Legislative Committee	2-15
Subd. 1. Establishment	2-15
Subd. 2. Duties.	2-15
2.21. Personnel Committee	2-15
Subd. 1. Establishment	2-15
Subd. 2. Duties.	2-15
(2.22 - 2.29 Reserved for Expansion)	
2.30. Council Reorganization	2-16

<u>Section</u>	<u>Page</u>
2.31. Council Procedure at Meetings	2-16
2.32. City Attorney	2-16
2.33. City Engineer	2-16
2.34. City Seal	2-16
2.35. Ward Boundaries	2-17
Subd. 1. Ward No. 1.	2-17
Subd. 2. Ward No. 2.	2-18
Subd. 3. Ward No. 3.	2-19
Subd. 4. Ward No. 4.	2-20
Subd. 5. Ward No. 5.	2-20
2.36. Right to Administrative Appeal	2-21
2.37. Rules of Procedure for Appeals and Other Hearings	2-21
2.38. Facsimile Signatures	2-21
2.39. Uniform Purchasing Procedures	2-21
2.40. Salary of the Mayor and Council Members . .	2-22
2.41. Disposition of Unclaimed Property	2-22
Subd. 1. Motor Vehicles	2-22
Subd. 2. All Property other than Motor Vehicles	2-23
Subd. 3. Sale Proceeds	2-23
(2.42 - 2.69 Reserved for Future Expansion)	
2.70. Refuse Collection and Disposal	2-23
Subd. 1. License Required	2-23
Subd. 2. Policy	2-23
Subd. 3. Definitions	2-23
Subd. 4. Unauthorized Accumulation or Disposal	2-25
Subd. 5. Refuse in Streets, etc.	2-25
Subd. 6. Scattering of Refuse	2-25
Subd. 7. Burying the Refuse; Composting .	2-25
Subd. 8. Disposal Contract Required . . .	2-25

<u>Section</u>	<u>Page</u>
Subd. 9. Collection Frequency	2-26
Subd. 10. Containers	2-26
Subd. 11. Recyclables	2-27
Subd. 12. License Applications	2-28
Subd. 13. Number of Licenses and Charges for Solid Waste Collection Services .	2-29
Subd. 14. Annual Renewal of Licenses . . .	2-30
Subd. 15. Duties and Obligations of Licensed Collectors	2-30
Subd. 16. Dates and Times of Solid Waste Recyclable Collection	2-31
Subd. 17. Regulatory Compliance	2-31
Subd. 18. License Fees	2-32
Subd. 19. Penalty	2-32
Subd. 20. Administration	2-32
Subd. 21. Required Destination of Solid Waste and Recyclables	2-32
Subd. 22. Penalties for Violation of Ordinance	2-33
Subd. 23. Provisions Severable	2-33
Subd. 24. Effective Date	2-33
2.72. Procedures for Administration and Enforcement of the Municipal Water Service	2-33
Subd. 1. Definitions	2-33
Subd. 2. Utility Operations	2-33
Subd. 3. Municipal Water Use and Connection	2-35
Subd. 4. Unlawful Acts	2-36
Subd. 5. Enforcement	2-36
2.72.1. Procedure for Administration and Enforcement of Municipal Water Service.	2-37
Subd. 1. Establishment	2-37
Subd. 2. Findings and Determination. . . .	2-37
Subd. 3. Storm Drainage Utility Fund . . .	2-37
Subd. 4. Definitions	2-38
Subd. 5. Storm Water Utility Factors . . .	2-38
Subd. 6. Other Land Uses	2-39
Subd. 7. Adjustment of Charges	2-39
Subd. 8. Exemptions.	2-39
Subd. 9. Payment of Fee.	2-40

<u>Section</u>		<u>Page</u>
2.73.	Special Assessment Procedures	2-40
	Subd. 1. Definitions	2-40
	Subd. 2. Residential Areas	2-40
	Subd. 3. Commercial and Industrial Areas	2-41
	Subd. 4. Development	2-41
	Subd. 5. Exceptions	2-41
	Subd. 6. Sanitary Sewer	2-41
	Appendix I	2-46
	Appendix II	2-48
	Appendix III	2-52
	Subd. 7. City Water Connection	2-53
	Subd. 8. Connection Charges for Redevelopment Parcels	2-56
	Appendix I	2-57
	Appendix II	2-58
	Appendix III	2-62
2.74.	Storm Water Drainage Utility.	2-63
	Subd. 1. Establishment	2-63
	Subd. 2. Findings and Determination.	2-63
	Subd. 3. Storm Drainage Utility Fund	2-63
	Subd. 4. Definitions	2-63
	Subd. 5. Storm Water Utility Factors	2-64
	Subd. 6. Other Land Uses	2-65
	Subd. 7. Adjustment of Charges	2-65
	Subd. 8. Exemptions.	2-65
	Subd. 9. Payment of Fee.	2-66
	Subd. 10. Appeal.	2-66
	Subd. 11. Penalty for Late Payment.	2-66
	Subd. 12. Establishment of Tax Lien	2-66

(Section 2.75 - 2.99 Reserved for Expansion)