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**ORDINANCE NO. 797
2ND SERIES**

**AN ORDINANCE AMENDING SECTION 7.02 OF THE HOME RULE
CHARTER OF THE CITY OF ALEXANDRIA RELATING TO THE BUDGET**

City of Alexandria

The City Council of the City of Alexandria does ORDAIN that the Home Rule Charter of the City of Alexandria be amended as follows:

Section 7.02, Subdivision 2, The Budget, Submission, Contents

The city budget committee shall prepare and submit to the council a budget for the ensuing fiscal year, exclusive of the public utility departments. The city budget shall be based upon detailed estimates and shall present the following information:

- (a) An itemized statement of the appropriations recommended by the city budget committee for current expenses and for permanent improvements for the ensuing fiscal year, with comparative statements of the appropriations and expenditures for the current and next preceding fiscal year.
- (b) Such other information as may be required by the council.

Section 7.02, Subdivision 3, The Budget, Passage

The City shall follow all applicable state statutes regarding notification and public hearings regarding consideration and adoption of the budget and tax levy. The council shall adopt the budget by resolution at the time specified by state statute.

Section 7.02, Subdivision 4, The Budget, Enforcement

It shall be the duty of the council to enforce strictly the provisions of the budget. It shall not approve any order upon the city for any expenditure unless an appropriation has been made in the budget, nor for any expenditure covered by the budget unless there is sufficient unexpended balance left after deducting the total past expenditures and the sum of all outstanding orders and encumbrances. No officer or employee of the city shall place any orders or make any purchases except for the purposes and to the amount authorized in the budget.

SECTION II. This Ordinance shall be in full force and effect from and after its passage and publication.

ADOPTED by the city Council of the City of Alexandria this 25th day of March, 2019, by the following vote:

YES: Franzen, Thalman, Osterberg, Benson, Jensen

NO: None

ABSENT: None


Sara Carlson, Mayor

ATTEST: 
Martin D. Schultz, City Administrator