
2022 General Government - Discussion Document

Introduction

The General Government Department provides funding for items that a) typically benefit all city departments or b) fund the facility operations at City Hall. By far the single largest expense item in this department is League of Minnesota Cities Insurance Trust premiums. The premiums for 2021 are budgeted for \$360,000 out of a total departmental budget of \$651,150.

Other citywide charges to this department include Stormwater Utility Fees, Auditing and Accounting Services, Contracted Services (annual agenda software, phone system, and document signing software fees), and postage.

City Hall specific charges include things such as gas and electric utilities, janitor service, building repair, equipment repair (copier and postage meter leases), and phone.

2022 Budget Discussion Items

- ✓ LMCIT: Total premium for 2021 is estimated at approximately \$375,000 out of a budget of \$360,000. The current recommendation for 2022 is \$390,000.
- ✓ Auditing and Accounting Services: With ARPA funds and more single audits likely, we are currently recommending an increase to \$35,000 from \$32,000
- ✓ Stormwater Utility Fees: The 2020 actual was \$55,624. This budget amount should be increased to \$56,000 to reflect current billing.
- ✓ Computer Programming: There is currently \$10,000 in the budget for 2021 for private consulting fees for IT work. ALP currently does not charge the City for their assistance. This line item could be changed depending on the result of discussions with ALP on IT support costs. **AUGUST UPDATE**: The line item for computer programming has been increased to \$50,000. This would allow for either continuing with ALP services based on their proposal at about 700 hours annually. Alternatively, the \$50,000 could be used to hire a FT Information Technology Specialist, with a start date in the second quarter of 2022. ARPA funds could also be used to fill this position.